

Process for DLAC

- Notify the Care Inspectorate of the death within 24 hours using DLC1
- If the child or young person was receiving support from a registered care service at the time of death, the service also has a duty to notify the Care Inspectorate
- Liaise with your local area child death review group, and where appropriate CPC/Chief Officers Group, to agree the review approach.
- We encourage partners to always consider a learning review where the death involves a looked after child or young person as this approach provides a robust and comprehensive framework which supports multi-agency reviewing and learning.
- Whatever type of review is agreed, this should be proportionate and informed by the child or young person's individual circumstances and the services involved in their care and support. Wherever possible, there should only be one, multi-agency review for each child.

Learning review process

- Where the decision is made to conduct a [learning review](#), notify the Care Inspectorate using the learning review eform.
- Timescales for completion should follow the [Learning Review guidance](#). On completion of a learning review, submit the report to the Care Inspectorate.
- A copy of the death certificate should be forwarded to the Care Inspectorate as soon as it is available

Regulation 6 process

- Where there is a decision **not** to conduct a learning review, then the Regulation 6 (Looked After Children regulations 2009) requirement for the local authority to submit a report to the Care Inspectorate within 28 days still applies. [Guidance on the Looked After Children \(Scotland\) Regulations 2009](#)
- A copy of the death certificate should be forwarded to the Care Inspectorate as soon as it is available

Following completion of a review, a core review dataset must be completed online and uploaded to the National Hub via the secure electronic portal. Only one dataset should be completed per child. You should agree with your local area child death review group who will be best placed to do this. A copy of your report is not required.

NHS Board and local authority implementation leads for child death reviews have been provided with information on how to access to the portal. For more information, contact us at his.cdrnationalhub@nhs.scot