



BOARD

Schedule of Business 2019/20

BUSINESS TOPIC	19 June 2019	26 Sept 2019	17 Dec 2019	26 Mar 2020
OPENING BUSINESS				
Chair's Report	✓	✓	✓	✓
Chief Executive Report	✓	✓	✓	✓
Executive Advisor Social Work Report	✓	✓	✓	✓
STRATEGY AND POLICY				
Approval of Care Inspectorate Strategies on a rolling/as required basis				
<ul style="list-style-type: none"> • Financial Strategy • Customer Service Strategy • Legal Services Strategy • ICT Strategy • Intelligence Strategy • Shared Services Strategy • Information Governance Strategy • Communications Strategy 				
Financial Strategy		✓		
Update on Corporate Plan				
Corporate Plan	✓ Final			
Scrutiny and Improvement Plan (draft to December)			✓	✓
Budget and Indicative Budget				✓
Refreshed Improvement Strategy	✓			

BUSINESS TOPIC	19 June 2019	26 Sept 2019	17 Dec 2019	26 Mar 2020
Strategic Risk Register	✓			
Approval of Risk Appetite and Risk Policy	✓			
Annual Review of Procurement Strategy				
MONITORING AND GOVERNANCE				
Budget Monitoring		✓	✓	
Monitoring our Performance Quarterly Report	✓	✓	✓	✓
Minute of Audit Committee	✓	✓	✓	✓
Complaints Activity Report		✓ (annual report)		✓
Annual Report and Accounts		✓		
Combined ISA260 Report		✓		
Health and Safety Annual Report		✓		
Equality Duty Reporting – Annual Progress Report				✓
Annual Review of the Care Inspectorate’s Financial Regulations				✓
Best Value Report 2017/18 (<i>to May 2018 Resources Committee – thereafter to 1st Quarter meeting of Board</i>)	✓			
Annual Accounts 2017/18 Progress Report (<i>to May 2018 Resources Committee – thereafter to 1st Quarter meeting of Board</i>)	✓ Presented as “Finance Update” report			
Audit Committee Annual Report to the Board		✓		
Board and Committee 2020/21 – proposed meeting dates		✓		
OPERATIONAL				
Programme Board Update Report (Business & Digital Transformation)		✓	✓	✓
Procurement Update and Performance Report			✓	
Approval of Pay Remit for submission to Scottish Government				✓
Update on Significant Organisational Restructures (<i>when required</i>)				

BUSINESS TOPIC	19 June 2019	26 Sept 2019	17 Dec 2019	26 Mar 2020
Estates Update <i>(when required)</i>				
Approval of Compensation Payments <i>(when required)</i>				
STANDING ITEMS				
Identification of Risk	✓	✓	✓	✓
Schedule of Board Business	✓	✓	✓	✓
CONFIDENTIAL ITEMS				
OTHER INFORMATION				
Policy/Parliamentary Tracker and Timetable <i>(email briefings in advance of Board meetings)</i>				
Work and Policy Direction of UK Regulators <i>(email briefings in advance of Board meetings)</i>				
Scottish Government Programme for Government <i>(email briefing)</i>			✓	