

**5. QUALITY & STRATEGY COMMITTEE**

**5.1 Terms of Reference**

**5.1.1** To monitor and consider developments and events both internal and external to the Care Inspectorate having regard to the policy, planning and resources framework determined by Scottish Ministers, the principles of Better Regulation and the Care Inspectorate's statutory obligations and to make recommendations to the Board as to the overall strategic direction of the Care Inspectorate in terms of paragraph 1.4.1(b) hereof.

**5.1.2** To request, receive and consider reports on, any aspect of the Care Inspectorate's scrutiny activity identifying themes and trends in all areas of the Care Inspectorate's work, seek to influence the health, care and learning landscape, and to report thereon to the Board, making appropriate recommendations.

**5.1.3** To monitor the quality of all of the Care Inspectorate's work (including, but without prejudice to the generality of the foregoing, its handling of complaints made to the Care Inspectorate, whether about regulated care services, or about the Care Inspectorate), and ensure that appropriate mechanisms are in place and implemented to promote regular review of its activities, approaches and methodologies and that those mechanisms enable it to identify learning from all of its work (including, but without prejudice to the generality of the foregoing, its work in handling complaints) and opportunities to promote and maintain continuous improvement in all of the Care Inspectorate's activities.

**5.1.4** To identify evidence of the impact of continuous improvement in all of the work of the Care Inspectorate areas and where appropriate, make proportionate and prioritised recommendations to the Board, taking account of risk and resources.

**5.1.5** To provide leadership in the development and promotion of efficient, effective, economic and intelligence-led use of public resources in the areas falling within its remit

**5.2 Membership**

**5.2.1** The Quality & Strategy Committee shall comprise the Chair and not less than five nor more than seven of the currently appointed members of the Care Inspectorate's Board.

**5.3 Quorum**

**5.3.1** The quorum of the Quality & Strategy Committee shall be the Chair of The Care Inspectorate or any substitute, as provided for in terms of Standing Order 20 of The Care Inspectorate's Standing Orders and in addition not less than three members of the Committee.

**5.4 Frequency**

**5.4.1** The Quality and Strategy Committee shall meet at least 4 times per year.

**5.5 In Attendance**

**5.5.1** Chief Executive  
Executive Director, Scrutiny & Assurance  
Executive Director, Strategy & Improvement  
Executive Director, Corporate & Customer Services  
Chief Inspector - Strategic Scrutiny (as Executive Adviser on Social Work)  
Head of Legal Services  
Other officers as appropriate

**5.6 Equality and Diversity**

**5.6.1** The Care Inspectorate is committed to promoting equality and diversity. The Committee will at all times conduct its business in a way which reflects good practice in relation to equality and diversity and which complies fully with the requirements of the Equality Act 2010.

Approved by Board: 30 March 2017