



Board and Committee Schedule 2017/18

Report to: Board

Date: 30 September 2016

Report by: Karen Reid, Chief Executive

Report No: B-21-2016

Agenda Item: 14

PURPOSE OF REPORT

To present the Board and Committee Schedule 2017/18.

RECOMMENDATIONS

That the Board:

1. Agrees the dates within the schedule for 2017/18.

Version Control and Consultation Recording Form

Version	Consultation	Manager	Brief Description of Changes	Date
1.0	Senior Management	Executive Team		August 2016
	Legal Services			
	Corporate and Customers Services Directorate			
	Committee Consultation (where appropriate)	Chair and Conveners		July 2016
	Partnership Forum Consultation (where appropriate)			
Equality Impact Assessment				
Confirm that Involvement and Equalities Team have been informed			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
EIA Carried Out			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, please attach the accompanying EIA and briefly outline the equality and diversity implications of this policy.				
If no, you are confirming that this report has been classified as an operational report and not a new policy or change to an existing policy (guidance, practice or procedure)			Name: Angela Young Position: Operational Support Manager	
Authorised by Director	Name: Karen Reid		Date: 21/09/16	

1.0 INTRODUCTION

This paper presents the Board and Committee dates for the 2017/18 financial year.

When scheduling the 2017/18 dates the following was taken into account:

- the business cycle of the organisation
- the current Board and Committee cycle
- SSSC and HIS proposed meeting dates to avoid any clash of dates for Lead Officers and ex-officio board members

The Chair, Conveners and Lead Officers have seen an earlier version of the 2017/18 schedule, the final version at appendix 1 reflects any comments previously put forward.

2.0 RESOURCE IMPLICATIONS

There are no additional resource implications arising from this report.

3.0 BENEFITS FOR PEOPLE WHO USE SERVICES AND THEIR CARERS

Advanced scheduling ensures good governance arrangements are in place which in turn facilitates appropriate scrutiny and challenge. This in turn has an impact on people who use services and their carers.

LIST OF APPENDICES

Appendix 1 - Board and Committee Schedule 2017/18

Version: 2.0	Status: <i>Final</i>	Date: 23/09/2016
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