

## Minutes

**Meeting:** Policy Committee

**Date:** 25 August 2015

**Time:** 10.30 am

**Venue:** Room 0.24, Compass House, Dundee

**Present:** Paul Edie, Chair (Convener of Committee)  
Anne Haddow, Board Member  
Anne Houston, Board Member  
David Wiseman, Board Member

**In Attendance:** Karen Reid, Chief Executive  
Rami Okasha, Acting Director of Strategic Development  
Robert Peat, Executive Advisor to the Board  
Gordon Weir, Director of Corporate Services  
Sharon Smith, Senior Solicitor  
Gordon Neill, Audit Scotland (for items 1 – 6)  
Judith Tait, Strategic Inspector (for item 10)  
Elaine Cranston, Directorate Support Officer

**Apologies:** Kenny McClure, Head of Legal Services  
Kevin Mitchell, Acting Director of Inspection  
Mike Cairns, Board Member

Item	Action
<b>1.0 APOLOGIES FOR ABSENCE</b>	
Apologies for absence, as listed above, were noted.	
<b>2.0 DECLARATION OF INTEREST</b>	
There was no declaration of interest.	

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### **3.0 MINUTE OF PREVIOUS MEETING HELD ON 27 MAY 2015**

The minute of the meeting held on 27 May 2015 was approved with some minor typographical errors to be amended.

EC

### **4.0 ACTION RECORD OF MEETING HELD ON 3 27 MAY 2015**

The action record of the meeting held on 27 May 2015 was noted and it was agreed timescales had to be adjusted to have specific dates where possible.

EC

### **5.0 MATTERS ARISING**

There were no matters arising that were not otherwise provided for on the agenda.

### **6.0 JOINT OVERSIGHT OF HEALTH AND SOCIAL CARE INTEGRATION – UPDATE FROM AUDIT SCOTLAND**

Gordon Neill from Audit Scotland presented the committee with an update on health and social care integration and the joint scrutiny work arising from the review of integrated arrangements across Scotland. The presentation highlighted the emerging findings amongst the 31 integrated joint boards due going live by April 2016.

The scrutiny work had identified the wide range of variations and emerging risks, which included:

- Governance & accountability
- Finance
- Planning
- Service redesign
- Workforce
- Performance management

The Policy Committee noted:

- The cultural differences between the Health and Social Care sectors
- Staffing issues in IJBs
- Variations in the approach to the acute sector and its relationship with community care and social care
- The different ways in which child protection and support for vulnerable families will be provided
- Pilot approaches from IJBs around with GP clusters, not localities

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- How complaints will be handled

The committee thanked GN for the update. Members discussed a variety of matters arising, including the importance of the Chief Social Work Officer role within integrated arrangements.

## **7.0 POLICY AND PARLIAMENTARY TRACKER: MAY – JULY 2015**

The Acting Director of Strategic Development provided the Committee with an update on developments in the Scottish Parliament and Scottish Government publications.

The ADoSD highlighted:

- Susan O'Brien QC will chair an enquiry into historic abuse, and that the Chief Executive would shortly meet with officials to discuss how the Care Inspectorate can play a role in this
- The need to address issues across the complaints landscape and the possibility of working more closely with the SPSO.
- Palliative Care – a response to be submitted to the consultation from the national advisory group

The committee thanked the ADoSD for the update.

## **8.0 NATIONAL CARE STANDARDS DEVELOPMENT REVIEW**

The ADoSD advised that good progress had been made with the review. Principles designed to apply across all health and social care will be consulted on from October to January 2015.

## **9.0 SCHEDULE OF COMMITTEE BUSINESS**

The Committee noted the schedule.

## **10.0 IMPLICATIONS FROM THE TRIENIAL REVIEW**

Judith Tait, Strategic Inspector, was welcomed to the meeting to present the above report.

The report highlights key strengths in social care, including an improved better quality of care within daycare/childminding services, residential childcare, fostering and adoption, housing support services, care for adults with learning disabilities and care at home services. Participation has improved in these areas with the introduction of focus groups and more partnership working.

Areas for improvement were also identified in the report including the need to secure positive outcomes in some service types and be

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able to evidence these, variations in quality by provider type, the need to improve the assessment of need and risk of people using care services, kinship care, adult care placement, and care of older people.

The committee discussed:

- The adjustments needed to strategic inspectors to minimise resource implications
- The mixed quality of care between the different sectors
- The impact specialist teams have had with raising the bar with our scrutiny/regulatory role

Judith was thanked for this very good report and it was agreed this was to go forward to the Board meeting in October.

## **11.0 REGULATED CARE SERVICE METHODOLOGY: UPDATE**

The Acting Director of Strategic Development presented the report to advise members of developments associated with the Review of Scrutiny and Improvement.

He explained that work would be developed in tranches:

- Tranche 1: childminders – inspections focussed on the SHANARRI indicators
- Tranche 2: responsive regulation – aimed at improve outcomes and ensuring our approach to regulation is proportionate
- Tranche 3: further areas – aimed at securing more changes to inspections and the tools we use on inspection and to support improvement

It was noted/commented:

- That thematic inspections in care homes for adults with a learning disability would be carried out but a full inspection would be done if the quality of care was of concern
- External communication is very important in engaging with stakeholders
- Page 4 – bullet point should read – ‘whilst maintaining rigour and ensuring that decisions are based on people’s outcomes to satisfy scrutiny bodies and reduce the perceived burden of work’
- The improvement of self evaluation and better evidence was an important issue.

The committee noted this report and acknowledged it would go forward to the next development day.

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## **12.0 IMPROVING OUR SCRUTINY FOLLOWING REQUIREMENTS**

The Acting Director of Strategic Development presented the report which advised the Committee of the new developments around the use of requirements and KPI3.

The committee noted the report and agreed to send it to the Audit Committee

**DCS**

## **13.0 COMMUNITY JUSTICE (SCOTLAND) BILL – IMPLICATIONS FOR THE CARE INSPECTORATE**

The above report was presented to advise members of its implications for the Care Inspectorate and its role in scrutiny in community justice services.

The committee:

- noted that we may be able to play a role in developing a supported self-evaluation for community justice authorities
- acknowledged the potential additional cost implications and ways of addressing this.

It was agreed to keep the committee posted on further developments.

## **14.0 HEATH (TOBACCO, NICOTINE ETC AND CARE) (SCOTLAND) BILL – IMPLICATIONS FOR THE CARE INSPECTORATE**

The above report was presented and a discussion took place regarding Duty of Candour.

It was noted:

- That reporting on compliance with the Duty of Candour would be built into the current Care Inspectorate processes
- There was no identified additional cost to the Care Inspectorate at this time

The committee noted the report.

## **15.0 ORCHID VIEW – SERIOUS CASE REVIEW**

The Executive Adviser to the Board updated the committee on the findings of the above review carried out by West Sussex Adult Safeguarding Board and the issues presented to the Care Quality Commission.

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A report would be submitted to a future Policy Committee as the implications for the Care Inspectorate are assessed.

**16.0 DRAFT POLICY COMMITTEE ANNUAL REPORT TO BOARD**

The Chair presented the above to summarise the work of the Policy Committee and the assurance that their work provides.

**17.0 BRIEFING: PROFESSIONAL STANDARDS AUTHORITY – RETHINKING REGULATION**

This above report was presented to inform members of the key points and learning from the Professional Standards Authority's report Rethinking Regulation.

The report looks at mainly professional regulation across the UK and only a minor reference made to Scotland but it was hoped to stimulate thinking and discussion for continuous improvement in Care Inspectorate activities.

**18.0 AOCB**

No other business to discuss

**19.0 DATE OF NEXT MEETING – 11 November 2015**

Signed:

Paul Edie  
Chair

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