



ACTION RECORD

Meeting: Board

Date: 26 June 2015

Item No	Title	Action	Responsibility	Timescale	Date Completed
Actions from 28 June 2013					
1.0	Presentation by SPSO	The MoU meeting took place but the review is still to be completed. Update June 2015: The MoU will require to be reviewed to include a stronger focus on integration as per the Parliamentary Committee evidence on 10 June 2015 Update September 2015: MOU sent to SPSO for signing wb 21/09/15	DoSD/DCE	End October 2015	
Actions from 6 March 2015					
4.0	Action Record of Meeting held on 19 December 2014	Annual Risk Register and ICT Strategy sessions planned for 26 March to be arranged for 1 May 2015	DSO	Immediate	Annual Risk Register session took place on 26.6.15 and ICT Strategy session being arranged for 2.9.15

Item No	Title	Action	Responsibility	Timescale	Date Completed
16.0	Chief Executive's Report – B-05-2015	Joint report on Mental Health Rights and Young People in Secure Accommodation to be circulated to members when complete.	CE		Complete
Actions from 26 June 2015					
10.0	Report from Complaints Committee of 28 May 2015 (Draft Minute)	Issues with gathering intelligence from the Practice Management System to be reviewed by the Acting Director of Strategic Development and Director of Corporate Services	ADoSD	ASAP	Update provided to Complaints Committee 15 Sept 2015
11.0	Monitoring our Performance 2014/15 – Report NO: B-07-2015	Performance monitoring to be investigated in more detail to better align financial planning with operational planning and performance	DoI/DoCS/Resources Committee	2.10.15	
13.0	Involvement and Equalities Accreditation Schemes – Report No: B-09-2015	Funding from the 2014/15 involvement budget to be included in the accreditation schemes	ADoSD	Early 2016	
14.0	Review of Committee Terms of Reference and Minor Changes to Reservation of Powers and Scheme of Delegation and Standing Orders – Report No: B-10-2015	Summary document to all changes to be produced	HoLS	2.10.15	Complete