

Minutes

- Meeting:** Policy Committee
- Date:** Friday 28 November 2014
- Time:** 10.30 am
- Venue:** Rooms 7 & 8, Compass House, Dundee
- Present:** Paul Edie, Chair (Convener of Committee)
Mike Cairns
Anne Haddow
David Wiseman
Anne Houston
- In Attendance:** Karen Anderson, Director of Strategic Development
Gordon Weir, Director of Corporate Services
Kevin Mitchell, Head of Analysis & Business Planning
Karen Kinnear, Admin Assistant (Minute)
- Apologies:** Annette Bruton, Chief Executive
Robert Peat, Director of Inspection
Kenny McClure, Head of Legal Services

Item**Action**

The Chair welcomed everyone to the Committee.

1.0 APOLOGIES FOR ABSENCE

Apologies were noted as above.

2.0 DECLARATION OF INTEREST

There were no declarations of interests, but Anne Houston reminded the Committee that she sits on the North Ayrshire Child Protection Committee.

3.0 MINUTE OF PREVIOUS MEETING – 3 SEPTEMBER 2014

3.1 Correct and accurate record.

4.0 POLICY COMMITTEE ACTION SHEET

The rolling action sheet was noted and updated accordingly.

5.0 MATTERS ARISING

There were no matters arising.

6.0 DEVELOPING THE CARE INSPECTOR'S INTELLIGENCE-LED APPROACH TO OUTCOME FOCUSED SCRUTINY AND IMPROVEMENT

The Director of Strategic Development/Depute Chief Executive presented the report to inform the Committee of the high level findings of an internal review of how we gather, share and use information and intelligence in the Care Inspectorate and how this will inform the development of an intelligence-led, risk-based and

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proportionate approach to all our scrutiny and improvement work.

The Director of Strategic Development/Depute Chief Executive advised that the internal Intelligence Review was also undertaken concurrently with a National Intelligence and Scrutiny Body Review, to ensure a holistic approach to the use of Intelligence across scrutiny in Scotland. The key aspects of the internal review looked at:

- Collating, sharing and use of information and intelligence
- Critically looking at what the Care Inspectorate want to do in the future: what information can be shared and equally so, how the Care Inspectorate can get better at sharing information.
- Identifying what information gaps there are.
- Identifying quick wins, including integrated assessment of health and social care with Health Improvement Scotland
- The role of Link Inspectors and Contact Managers to act as ambassadors, in the gathering and sharing of intelligence
- Development of intelligence profiles, for each service or strategic partnership.

Two big themes:

1. A better balance required between quantitative and qualitative data being in real time.
2. Accessibility of information – having a ‘one stop shop’ for better analysis to identify risk.

It was noted that the Intelligence team resource was critical due to the growth of work over the last 2 years and the review noted the additional resource impact from strategic inspections as well as the potential impact of developments in future to strengthen intelligence.

The Head of Analysis & Business Planning informed the Committee that he had visited CSSIW, and stated that Wales were experiencing similar issues regarding intelligence and risks. If the methodology and scrutiny improvement is to be developed and recognised, there was a need to find a way forward to

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strengthen intelligence across the organisation using existing resources.

The Members were very supportive and stated that the report was excellent, but had concerns regarding what strategy was in place if a situation arose in a low risk service.

The Director of Strategic Development/Depute Chief Executive gave assurance that most intelligence comes through scrutiny, notification process and through the complaints process. The case holding inspector/team manager who use the risk framework, receive all the intelligence including low level concerns.

Link Inspectors also play a major role regarding intelligence/risk sharing information.

The Care Inspectorate importantly don't target all resources on high risk services, but also undertake sampling of good performing services.

Board Members stated although they would not usually expect to see such operational detail in a committee report it had been important to have seen the report recommendations, as it had informed them all of related scrutiny and improvement activity issues.

It was noted by Members that there was no 'resource' section but felt that there were a number of resource issues. This would be further developed as part of the Intelligence strategy.

The potential ICT implications were noted and Board Members were keen to see work progress as much as possible within current constraints. They also noted that it is essential that there is a plan 'b' to ensure that the Care Inspectorate was not waiting for funds for a new ICT system before progressing the review recommendations.

The Director of Strategic Development/Depute Chief Executive, advised the intelligence review and intelligence strategy, would fit in within the development of new methodology for scrutiny and improvement. An action plan is being produced with quick wins, medium and longer term developments as part of the Intelligence Strategy. It was also noted that sound business processes are required before a new/enhanced ICT infrastructure could be

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specified.

The Director of Strategic Development/Depute Chief Executive stated that there would always be risks associated with services, but better intelligence on a real time basis, enabled stronger risk assessment and more proportionate and targeted scrutiny.

The Committee noted the intelligence review recommendations and requested that the strategy be submitted to the Policy Committee on 3 March, and then submitted to the Public Board on 6 March.

7.0 YOUTH EMPLOYMENT STRATEGY

The Director of Corporate Services presented the report to provide a progress update in supporting youth employability initiatives through the Care Inspectorate's Youth Employment Strategy for 2013-2015.

A discussion would take place at the Resources Committee on 9 December 2014, regarding modern apprenticeships.

The Members noted the progress achieved to date and agreed that the report was a positive and impressive plan.

A one page briefing report, with the salient points, to be produced for the Public Board. DoCS

8.0 CORPORATE PARENTING

The Director of Strategic Development/Depute Chief Executive presented the report to provide the Committee with a summary of new corporate parenting responsibilities for the Care Inspectorate with the implementation of the Children and Young People (Scotland) Act.

The Members agreed that this was a very good and informative report.

9.0 CHILD SEXUAL EXPLOITATION

The Director of Strategic Development/Depute Chief Executive presented the report to inform Board members of the

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development of the Care Inspectorate's response to the issues of Child Sexual Exploitation in Scotland.

At the Board Development Event in October, it had been agreed that the Scrutiny and Improvement plan 2015/16 would focus on identifying how well partnerships were supporting vulnerable children; how care service staff identify particular behaviours of young people that may indicate experience of CSE or that they are at risk of CSE. Care Inspectorate inspection staff working in residential care would be supported to focus on this during inspection through additional training.

Board Members stated that child sexual abuse had not been identified within the child sexual exploitation report. Board members requested an acknowledgement that child sexual abuse could make children/young people more vulnerable to CSE. The paper would be updated to reflect this for the Board on 19 December.

10.0 SCRUTINY & IMPROVEMENT PLAN

The Director of Strategic Development presented the report to provide the Policy Committee with the Care Inspectorate's Scrutiny and Improvement Planning proposals for 2015/16.

Following discussion Members agreed that the plan be submitted and the points below discussed at the Resources Committee:

- What happens if the need for flexibility is higher than the resource available?
- Still a number of unidentified resource implications in respect of actual costs ie. charges from HMIC.
- Concerns about what we actual charge as 'full-cost – cost recovery'
- Concerns about whether we should be even considering tendering for some of this work and if we do will we build in recovery of the costs of tendering?

Should there be a confirmed shortfall in budget, Board members requested that Sponsor branch be informed and asked to prioritise with the budget/funding.

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11.0 REVIEW OF THE YEAR: IMPROVING CARE IN SCOTLAND

The Members noted and agreed to the publication of the Review of the Year: Improving Care in Scotland, once images on pages 7 and 11 were changed to colour.

12.0 AOCB

Chair thanked everyone for their input.

13.0 DATE OF NEXT MEETING

15 JANUARY 2015, 1.30 PM

3 MARCH 2015, 10.30 AM

Signed:

Paul Edie
Chair

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