

## Draft Code of Conduct for Members

**Report to:** Board  
**Date:** 27 June 2014  
**Report by:** Kenny Dick, Head of Finance & Corporate Governance  
**Report No:** B-16-2014  
**Agenda Item:** 8.5

### **PURPOSE OF REPORT**

To present a draft Code of Conduct of Members for consideration and approval.

### **RECOMMENDATIONS**

The Board is requested to:

1. Review and comment on the draft Code of Conduct for Members.
2. Approve the revised Code of Conduct for Members.

**Version Control and Consultation Recording Form**

Version	Consultation	Manager	Brief Description of Changes	Date
2	Senior Management	ET	Decided to set the point at which gifts must be registered to £25 to be consistent with the employee Code of Conduct.	29/05/14
1	Legal Services	KMcCl	Insertion of introductory paragraph and wording changes	12/05/14
	Resources Directorate			
3.0	Committee Consultation (where appropriate)	Audit Committee		18/6/14
	Partnership Forum Consultation (where appropriate)			

**Equality Impact Assessment**

To be completed when submitting a new or updated policy (guidance, practice or procedure) for approval.

Policy Title:

Date of Initial Assessment:

EIA Carried Out

YES

NO

If yes, please attach the accompanying EIA and briefly outline the equality and diversity implications of this policy.

If no, you are confirming that this policy will have no negative impact on people with a protected characteristic and a full Equality Impact Assessment is not required.

Name: Kenny Dick

Position: Head of Finance and Corporate Governance

Authorised by Director

Name: Gordon Weir

Date: 10 June 2014

Version: 4.0

Status: *Final*

Date: 20/06/2014

## 1.0 BACKGROUND

The Scottish Parliament approved a revised Model Code for Members of Devolved Public Bodies on 4 December 2013. It is expected that the Care Inspectorate Board implements the revised model code in full.

The draft Code of Conduct for Members (Appendix 1) substantially adopts the model code.

This report requests the Board to consider and approve the draft Code of Conduct for Members.

## 2.0 DRAFT CODE OF CONDUCT FOR MEMBERS

2.1 The Board agreed a Code of Conduct for Members (the Code) on 7 April 2011. Attached as Appendix 1 is a draft Code revised to incorporate the changes to the revised Model Code for Members of Devolved Public Bodies as agreed by the Scottish Parliament on 4 December 2013.

### 2.2 Revisions to the Code

The draft Code attached as Appendix 1 is colour coded as follows:

- Text highlighted in yellow is new text that was not present in the previous Code
- Text highlighted in turquoise is text which covers the same or similar subject matter to the previously agreed Code but the wording has been revised.
- Text highlighted in green is text brought forward from the previously agreed Code but which is not present in the new Model Code

Members should note that the gift limit of £25 (section 3.7a of the Code) has been set to be consistent with the limit set within the Employees' Code of Conduct. The Model Code of Conduct for members suggests a limit of £50.

## 3.0 RESOURCE IMPLICATIONS

There are no additional resource implications associated with the recommendations in this report.

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**4.0 BENEFITS FOR PEOPLE WHO USE SERVICES AND THEIR CARERS**

The Code encourages and sets out standards of ethical behaviour expected of Care Inspectorate Board members. A fundamental principle is to ensure Board members act in the interests of the Care Inspectorate and the people it serves. People who use services and their carers are at the heart of what we do.

**5.0 CONCLUSION**

The Code as adopted by the Care Inspectorate is part of a national framework designed to encourage and, where necessary enforce, high ethical standards in public life.

**Appendices:**

Appendix 1: Draft Code of Conduct for Members