

Passionate about good care?

Inspection volunteer information and application form



Your voice
matters



HAPPY TO TRANSLATE

We inspect care and social work services to make sure they are high quality and meet the needs of the people who use them. We believe we can make care better by working with people who have personal experience of those services.

Is this you?

We're looking for people with a personal experience of care. So, if you have used a care service, or cared for someone close who has used a care service, you could be just who we're looking for. You don't have to have qualifications – personal experience is what counts.

How we work together

Your personal experience gives you a unique insight into care. You will join us on inspections to talk to people using services. We know that people using services are more likely to share their honest views with you, because of your similar experience. You can make sure their views are an important part of the inspection and are included in the inspection report.

We will support you to be an inspection volunteer and try to match you with services best suited to your experience. We will offer you training and work closely with you to support you in your work with us. We will pay your expenses and if you have additional needs, we will do our best to support you with those too.

What you will do as an inspection volunteer

- Take part in at least six inspections a year.
- You may travel to services, joining our inspectors on visits. You will talk to the people using the services and record their views and opinions on the service they are getting.
- You may telephone people to find out what they think of the support they get.
- You may help to run focus groups to find out what people think of their care service.
- You may write a summary of what you found to inform the inspection report.
- You and the inspector may meet the manager of the service at the end of the inspection to tell them what people told you and what you saw.

We'll work closely with you and support you to do all of this.

What happens when you apply

We interview applicants, check references and carry out a criminal records check.

Once we appoint an inspection volunteer, they will have two days' training and then shadow an inspection. Then, each year, there will be two days' training, one personal review and four group meetings.

We ask our inspection volunteers to take part in around six inspections a year.

Not sure if this is right for you?

Get in touch with us if you need to know more to help you decide if you'd like to apply. We're waiting to answer any questions you may have. Email us at

get.involved@careinspectorate.gov.scot

Application form

Before you apply

Our involvement scheme is not a route to employment. We're not looking for people whose interest in care is professional. So, if you're working in care or social work, or looking for a job with the Care Inspectorate, our involvement scheme is not for you. All the information you give us is confidential.

Privacy:

We respect your privacy and will only use personal information collected to support the recruitment process in accordance with Data Protection legislation. To find out how we will handle your personal information please read our privacy notice available on our website.

To help us assess your application please complete all sections of this application form.

Can you let us know about your experience of care

Family member/close friend of person who received or is receiving care

Currently using a care service

Have used care services

Other (please detail)

Please complete all sections of this application form

Please type or print using black ink

Surname

Initials

1. Your personal details

Address

Postcode

Telephone

Mobile

Email

Where did you hear about us?

Care Inspectorate Website Email from Care Inspectorate Email from other
Instagram Facebook Twitter Linked in
Through a friend From an Inspector Other

2. Your personal experience of care

We are recruiting inspection volunteers who have personal experience (either currently or in the past) of using care services, or who have cared for someone close who has used care services. Please give brief details of relevant personal (non-work) experience.

3. Disability

The Care Inspectorate offers a guaranteed interview to any applicant who considers themselves to be disabled and who meets the minimum essential requirements for the post.

Please tick if you consider yourself to be disabled.

If yes, please provide details on how this may affect you in the role of an Inspection Volunteer.

4. Support needs

We can offer various types of support to help you to be an inspection volunteer if you require it. Please tell us if you have any specific needs (for example, wheelchair access, induction loop, communication needs and so on).

5. Referees

Please give us details of two referees. They must not be family members but could be support workers, key workers or social workers. We would prefer it if you do not provide referees from the same organisation.

Please tick the box if you do not want us to contact a referee before we interview you. After interview, if we decide to offer you an appointment, we will contact your referees.

Referee 1 Please do not contact this referee before interview

Name and occupation

Address
Postcode

Email

Referee 2 Please do not contact this referee before interview

Name and occupation

Address
Postcode

Email

6. Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975

Under this Act, applicants are entitled to withhold information on a criminal conviction on the grounds that it is 'spent' following a period of rehabilitation, unless the post has been advertised as 'excepted' from these provisions. You will be required to complete a Criminal Conviction Form which will provide full details of the Act and give advice on how to complete the declaration.

7. Declaration

IMPORTANT (Please read carefully before signing)

I certify that all statements given above by me on this form are true and correct to the best of my knowledge, I realise that if it is found that such information is false or that I have withheld information I am liable to dismissal without notice.

Data Protection Act consent to the Care Inspectorate and its agents processing, by means of information and communication technology or otherwise, any information which I provide to them for purposes of recruitment to and employment with the Care Inspectorate, monitoring the effectiveness of the Care Inspectorate's Equal Opportunities Policy, and, in the exercise of the Care Inspectorate's legitimate interests.

Please sign using initials and surname only.

Signed _____ Date _____

8. Sending us your application

Before sending your application, have you completed all the sections and put your name on any attached papers?

Send your application form to: The Care Inspectorate
 Inspection volunteer applications
 Compass House
 11 Riverside Drive
 Dundee
 DD1 4NY

9. PVG Scheme

Are you currently registered with the PVG Scheme?

Yes

No

If yes, please indicate all which apply

Adult

Children



Headquarters

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Fax: 01382 207289

Website: www.careinspectorate.com

This publication is available in alternative formats on request.



The Prince's Responsible Business Network

Race at Work Charter signatory



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