

Inspection report

Kirktonholme Private Nursery [Wishaw] Day Care of Children

Wishaw General Hospital
Glasgow Road
Wishaw ML2 0DP

Inspected by: (Care Commission Officer)	Irene Melville
Type of inspection:	Unannounced
Inspection completed on:	21 February 2007

Service Number

CS2003016287

Service name

Kirktonholme Private Nursery [Wishaw]

Service address

Wishaw General Hospital
Glasgow Road
Wishaw ML2 0DP

Provider Number

SP2003001303

Provider Name

Kirktonholme Private Nursery

Inspected By

Irene Melville
Care Commission Officer

Inspection Type

Unannounced

Inspection Completed

21 February 2007

Period since last inspection

12 months

Local Office Address

Princes Gate
Castle Street
Hamilton
ML3 6BU

Introduction

Kirktonholme Nursery is situated in the grounds of Wishaw General Hospital. Daycare is available for up to 53 children, 15 children aged up to two years , 14 children aged between two to three years and 24 children aged three to those not yet attending primary school. The service is in partnership with North Lanarkshire Council to provide pre school education to children. They operate between the hours of 7:00 am to 6:00 pm offering full time and part time places.

The service operates from their own premises which consists of a single storey building with good outdoor play facilities.

The aims and objectives of the nursery state:

"We believe that care and education are integral"

"We believe that children are best supported when parents and staff work together"

"Our curriculum is based on play because we believe that children learn best through supported play experiences"

The full statement of aims and objectives was available to all parents.

Basis of Report

This service was inspected after receiving a Regulation Support Assessment (RSA) to determine what level of support was necessary. The RSA is an assessment undertaken by the CCO which considers: complaints activity, changes in the provision of the service, nature of notifications made to the Care Commission by the service, action taken upon requirements etc.

This service was required to have a low level of support that resulted in an inspection based on the national inspection themes and any recommendations and requirements from previous inspections, complaint or other regulatory activity.

This report was written following an unannounced inspection by one Care Commission Officer, which took place on 21February 2007.

Before the visit:

- The service was sent notice that an unannounced inspection would take place and details of how to access and update their annual return and self evaluation.
- Questionnaires were sent to the service providing the opportunity for parents to provide their views of the service. Eight questionnaires had been returned to the Care Commission.

During the visit the Care Commission Officer spoke with:

- The manager.
- The depute.
- Six members of staff.
- Five parents.

The children were spoken with in an informal manner throughout the day.

The Care Commission Officer did not look at the full range of policies, procedures and records as these had been checked at previous inspections and any concerns addressed. The following were checked:

- Register of attendance
- Child protection
- Medication
- Fire records
- Risk assessments
- Accidents
- Incidents
- Insurance

Observation was carried out on how staff interacted with the children.

The inspection included an examination of the premises.

The Care Commission Officer took all of the above into account and reported on whether the service was meeting the Regulation of Care (Requirements as to Care Services) (Scotland) Regulations 2002 Statutory Instrument 114 and the following National Care Standards for Early Education and Childcare up to the age of 16:

Standard 3: Health and Wellbeing

Standard 4: Engaging with Children

Standard 7: A Caring Environment

Standard 10: Involving other Services

Standard 12: Confidence in Staff.

A particular emphasis was placed on the following themes and documents:

Child Protection

Birth to Three's

Toothbrushing

Nutritional Guidance (published by the Scottish Executive – Healthier Scotland)

Scottish Social Services Council's Codes of Practice.

Action taken on requirements in last Inspection Report

There were no requirements in the last report.

Comments on Self-Evaluation

The self evaluation document was not available at the time of inspection. However the service returned information on the themes to be inspected.

View of Service Users

Children of all ages were observed to be happy, settled and familiar with the nursery routine. Staff respected the children and positive relationships had been developed. They were very caring and knew the individual needs of each child. The children displayed confidence, independence and good social skills. The older children spoke to the officer about their friends, the activities, snacks and meals.

View of Carers

Eight questionnaires were returned to the Care Commission. They gave parents the opportunity to comment on how the service provided privacy, dignity, choice, safety, equality

and diversity and realising potential. Parents indicated that overall they were either very happy or happy with the service provided. Positive comments and any issues communicated via the questionnaires were discussed with management at the inspection. All parents spoken with during the inspection were very happy with the service provided. Staff were found to be caring and approachable and parents commented on how happy their children were in the nursery.

Regulations / Principles

Regulation :

Strengths

Areas for Development

National Care Standards

National Care Standard Number 3: Early Education and Childcare up to the age of 16 - Health and Wellbeing

Strengths

Staff had a good understanding of child protection and had a copy of the Area Child Protection Committee Guidelines. Parents were informed of child protection procedures in the nursery handbook. Recent training on child protection had been attended by senior staff, this information was then cascaded to all other members of staff. The service had appropriate procedures for monitoring children's absence.

The service participated in the national tooth brushing programme, which, provided children with opportunities to brush their teeth and learn about oral hygiene. Staff and children had a very clear understanding of new standards for the nursery toothbrushing programme.

Children were provided with a choice of snacks and lunches were supplied by the hospital canteen. The menus were in reception for parents to view and a pictorial display of the days menu was displayed for the children. Parents could provide their child with a packed lunch as an alternative . The nursery promote a healthy lifestyle as part of the curriculum and they were aiming for a bronze award for a health promoting nursery. Staff were aware of the Scottish Executive's recommended Nutritional Guidance for early years, Adventures in Foodland and other supporting literature. Fruit was provided to the nursery through the High five for fruit initiative. The documents were used to further improve nutrition and children were involved in menu planning. Staff played a very active part in meal times. They spoke to the children about the menu and in the two to three room staff gave the children the opportunity to look at the choice of food before deciding what they wanted. Staff also ate lunch with the children. The children had very good table manners, they were independent and helped pour drinks and clear tables. The nursery continue to promote health through topics and some staff had attended training on food hygiene.

Children had regular access to the good outdoor play areas which provided for a variety of activities. Children of all ages enjoyed outdoor activities in the garden area during the inspection.

Areas for Development

The manager should continue with plans to further promote child protection training for all

staff.

National Care Standard Number 4: Early Education and Childcare up to the age of 16 - Engaging with children

Strengths

Staff interacted effectively with the children and provided appropriate assistance and encouragement. They had a good understanding of child development and were sensitive and supportive.

The service operated a successful key worker system and all staff knew the children well. Caring relationships existed between staff and the children, who were happy and confident in their play.

Staff had been using the North Lanarkshire Council document for children aged birth to three. They were receiving training and had carried out an audit of the rooms. Staff had reviewed the planning, documenting and reporting within this age group.

There were plans to raise parental awareness of the Birth to Three document.

The Learning Teaching birth to three document was also available to all staff and would be used to support the local document.

Staff were responsive to individual children's needs and interests.

Areas for Development

None identified at this inspection

National Care Standard Number 7: Early Education and Childcare up to the age of 16 - A Caring Environment

Strengths

An informative handbook which included some policies, procedures and the aims and objectives of the service were provided to parents.

The reception area provided very good informative literature about the nursery and childcare. The service had an appropriate complaints procedure and systems for recording complaints had been established.

Staff were proactive in promoting positive behaviour and the policy was shared with the parents in the handbook. Staff took account of the children's views on an ongoing basis and incorporated ideas and choices into curriculum planning.

Children were observed to be happy and confident, enjoying the activities available.

Staff knew the families well, they were available to speak to parents as they arrived and provided information on the child's daily routine. Written information about the child's day was provided to parents of the younger children.

Areas for Development

None identified at this inspection

National Care Standard Number 10: Early Education and Childcare up to the age of 16 - Involving other Services

Strengths

The service had established effective links with other childcare services. They continued to maintain well developed links with relevant national and local organisations.

Working in partnership with a range of visiting services and external agencies, the service provided children and families with appropriate support systems to enhance their nursery experience.

Areas for Development

None identified at this inspection

National Care Standard Number 12: Early Education and Childcare up to the age of 16 - Confidence in Staff

Strengths

An audit of the service's safer recruitment policies and procedures was carried out during the inspection. The service carry out an enhanced disclosure check, two references and a medical reference of fitness for staff.

Staff spoken with in the service confirmed they had a copy of the Scottish Social Service Councils (SSSC) code of practice and were aware of role of the SSSC in registering and regulating the workforce and their education and training.

Staff were aware of the National Care Standards and the ratios stated in these.

An effective system for identifying and monitoring staff development was in place and staff had the opportunity to attend a wide range of courses throughout the year.

Areas for Development

Although two references were available for all staff , not all of them contained one from a pervious employer. (see Recommendation 1)

Enforcement

There has been no enforcement action against this service.

Other Information

Satisfactory action had been taken to address the three recommendations made in the previous inspection report.

Following the introduction of Part 3 of the Fire (Scotland) Act 2005 and the Fire Safety (Scotland) Regulations 2006 on 1st October 2006 the enforcing body for all Fire Safety matters is the Fire and Rescue Service.

The Care Commission still has a role in ensuring the National Care Standards are met but will no longer issue fire safety related requirements as part of the inspection. If fire safety measures are found to be possibly deficient then recommendations can be made. Any serious fire safety deficiencies will be communicated to the local Fire and Rescue Service in writing.

Fire Safety remains an important issue for all and Inspections in the 2006/07 programme will continue to include the fire safety theme. This will continue to be reported using the inspection report and appropriate post-inspection visit tools. Any recommendations made will be communicated to the local Fire & Rescue Service in writing. The only other change is that the Care Commission will no longer make requirements as to fire safety issues. Only recommendations can be made.

Requirements

None

Recommendations

1. The manager should ensure one of the references is from a previous employer. SSSC Code of Practice - Employer : 1.3 Seeking and providing reliable references.

Irene Melville

Care Commission Officer