

Jedburgh Out of School Club Day Care of Children

Jedburgh Grammar Campus
Priors Road
Jedburgh
TD8 6HH

Telephone: 07500 038 446

Type of inspection:
Unannounced

Completed on:
14 January 2026

Service provided by:
Jedburgh Out of School Club a
Scottish Charitable Incorporated
Organisation

Service provider number:
SP2014012248

Service no:
CS2014323656

About the service

Jedburgh Out of School Club is registered with the Care Inspectorate to provide a care service to a maximum of 44 children at any one time aged from three years up to and including S1.

The club operates a breakfast, after school and holiday club.

The club have use of a dining hall within the Jedburgh Grammar Campus. Opportunities for outdoor play are provided in the school playground and nearby wooded area.

About the inspection

This was an unannounced follow up inspection which took place on 14 January 2026 between 14:45 and 18:00 hours.

This inspection focused on the requirements and areas for improvement identified during the previous inspection on 16 June 2025 and evaluated how the service had addressed these to achieve better outcomes for children. The inspection was carried out by one inspector from the Care Inspectorate.

To prepare for the inspection we reviewed information about this service. This included previous inspection findings, registration information, information submitted by the service and intelligence gathered since the last inspection.

In making our evaluations of the service we:

- spoke with three staff, the manager and chair of the committee
- we observed staff practice and the experiences provided for children
- reviewed documents.

Key messages

- At the last inspection we made a requirement regarding the need to plan and provide appropriate management arrangements. This had been achieved with a peripatetic manager now in place. Support was now available for staff and improved outcomes for children had been achieved.
- At the last inspection we made a requirement regarding the need to improve the opportunities for training and professional development of staff. This had been achieved through systems which supported staff practice and improved the outcomes for children.
- Children were able to experience an improved range of play experiences and more opportunities to play outdoors.
- The system for planning play and recording play experiences needed to continue to be developed.
- Staff needed to continue to use information about individual children to provide further support.
- Newly developed systems for quality assurance were resulting in improvements to the outcomes and experiences for children.

From this inspection we evaluated this service as:

In evaluating quality, we use a six point scale where 1 is unsatisfactory and 6 is excellent

Leadership	3 - Satisfactory / Adequate
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Further details on the particular areas inspected are provided at the end of this report.

Leadership 3 - Satisfactory / Adequate

We re-evaluated this heading as satisfactory/adequate where strengths just outweighed the weaknesses.

Quality indicator - Leadership and management of staff and resources

We made a requirement at the last inspection regarding the need to inform the Care Inspectorate on how the provider planned to improve the management arrangements in the setting. This had been achieved and an experienced peripatetic manager was now in place to support staff and embed procedures and good practice. (See 'What the service has done to meet any requirements we made at or since the last inspection' in this report.)

Quality indicator - Staff skills, knowledge, values and deployment

We made a requirement at the last inspection regarding the training and professional development of staff. This had been achieved through the appraisal process and observation and assessment of staff practice. This was beginning to improve the experiences and outcomes for children. (See 'What the service has done to meet any requirements we made at or since the last inspection' in this report.)

What the service has done to meet any requirements we made at or since the last inspection

Requirements

Requirement 1

By 31 July 2025, to ensure positive outcomes and that children's care and support needs are met. The provider must make arrangements for the suitable management of the service.

To do this they must at a minimum provide a written plan to the Care Inspectorate detailing how the provider will ensure that effective management and leadership arrangements will be put in place.

This is in order to comply with Regulations 4(1)(a) The Social Care and Social Work Improvement Scotland (Requirements for care Services) Regulations 2011. (SSI 2011/210)

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I have confidence in people because they are trained, competent and skilled, are able to reflect on their practice and follow their professional and organisational codes' (HSCS 3.14).

This requirement was made on 16 June 2025.

Action taken on previous requirement

There had been improvements to the management arrangements in the service. The Care Inspectorate received a written plan from the chair of the committee outlining the manager arrangements to be put in place.

A peripatetic manager has been employed to support staff and improve the outcomes for children. The manager continued to work for another provider and was part-time in the Jedburgh setting.

Staff spoke positively about the impact of having an experienced manager to support and lead the team. Changes had been made to the pace of the session to further support children's individual choice. Information on roles, expectations and responsibilities had been shared with staff to enable clear lines of accountability.

We have deemed that this requirement was met. However, we have asked the chair of the committee to ensure that the future arrangements are agreed between both employers of the manager. This will ensure that manager arrangements continue to be effective.

This requirement was met.

Met - outwith timescales

Requirement 2

By 30 August 2025, to promote the safety and wellbeing of children, the provider must ensure that staff take part in training and development opportunities to enable them to be competent in their roles.

To do this the provider must at a minimum:

- a) undertake a training needs analysis to identify what training and development is required for each role
- b) implement quality assurance systems to evaluate the effectiveness of training and development opportunities to gauge increased competency of staff.

This is to comply with section 8(1)(a) of the Health and Care (Staffing) (Scotland) Act 2019.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I have confidence in people because they are trained, competent and skilled, are able to reflect on their practice and follow their professional and organisational codes' (HSCS 3.14).

This requirement was made on 16 June 2025.

Action taken on previous requirement

There had been improvements to staff confidence and understanding of their roles and responsibilities. This was impacting positively on the outcomes for children.

- a) The manager had undertaken a staff capacity and training needs analysis. This had resulted in the provision of a smaller core staff who provided consistent care for children.

Core staff were either qualified or in the process of achieving a childcare qualification.

In addition to SVQ3 training additional courses such as in person first aid, child protection and information on domestic abuse had been provided for staff.

There was a training plan in place which would, in time, help to further upskill staff in the areas needed to meet some of the areas for improvement identified in this report. This included aspects such as learning about school aged play and the planning for a broad range of play experiences.

b) The manager of the service had undertaken observations of staff practice, experiences for children and reviewed processes followed by staff. This had helped to ensure that training and information was being actively used by staff to improve their practice. This would be an ongoing aspect of the quality assurance process and had been linked to staff appraisals to ensure that staff took responsibility for the quality of the service provided for children.

This requirement was met.

Met - outwith timescales

What the service has done to meet any areas for improvement we made at or since the last inspection

Areas for improvement

Previous area for improvement 1

To support children's overall wellbeing. The system for personal planning should be developed, maintained and include monitored support strategies for children who need them.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'My personal plan (sometimes referred to as my care plan) is right for me because it sets out how my needs will be met, as well as my wishes and choices.' (HSCS 1.15)

This area for improvement was made on 20 June 2024.

Action taken since then

There had been some improvement to the personal planning for children. However, there were gaps in the development of strategies, which could be used to support some individuals.

The manager had carried out an audit of information held on individual children to identify gaps in information. In some files we reviewed, there was a good range of information but for some children this had not been developed into information to support these children. There was a plan to do this but progress to achieve simple strategies for consistent support was very slow.

This area for improvement was not met.

Previous area for improvement 2

Staff should develop a system to plan for children's play activities. This should be based on children's interests and evidence achievements and skill developments.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I am supported to achieve my potential in education and employment, if this is right for me.' (HSCS 3.13)

This area for improvement was made on 20 June 2024.

Action taken since then

Staff had begun to use a floor book to evidence some of the play activities that children had taken part in. Children had been included in the completion of the floor book. This was in need of further development to ensure that it was up to date and that learning outcomes or skill achievements were clearly noted.

Work was still needed to develop staff skills on the planning of activities. A suitable, simple system to record and assess children's play experiences was needed.

This area for improvement was not met.

Previous area for improvement 3

To enable children to be actively involved in leading their play, staff needed to provide a wider and improved range of activities and play resources. This should include play opportunities which interest and challenge the age range of children present.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'As a child, I can direct my own play and activities in the way that I choose, and freely access a wide range of experiences and resources suitable to my age and stage, which stimulates my natural curiosity, learning and creativity.' (HSCS 2.27)

This area for improvement was made on 20 June 2024.

Action taken since then

On the day of our visit the play experiences for children had been laid out in preparation for their arrival. Throughout the session children were engaged in a range of activities including the opportunity to choose outdoor play.

There was still some additional improvement needed to the opportunities to engage and challenge some of the older children. However, overall there had been improvement to the range, layout of resources and the opportunities for regular outdoor play.

This area for improvement was met.

Previous area for improvement 4

To ensure that children are provided with a safe, secure and well-maintained environment, staff should update risk assessments for the service. These should include demonstrating how risky play can be supported in the club.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'My environment is secure and safe.' (HSCS 5.19)

This area for improvement was made on 20 June 2024.

Action taken since then

The manager had undertaken a range of risk assessments which had provided guidelines for staff to follow. This had improved the processes for ensuring children's safety during outdoor play and on outings.

Discussion with staff provided us with information about their approach to risky play. Staff valued the need for children to be able to test themselves but this could be further expanded. This would change the approach to risk assessment to include a risk benefit approach to some aspects of play.

This area for improvement was met.

Previous area for improvement 5

To improve upon outcomes for children, quality assurance and self-evaluation procedures should be developed further to assess and improve the quality of the provision in line with best practice.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I benefit from a culture of continuous improvement, with the organisation having robust and transparent quality assurance processes.' (HSCS 4.19).

This area for improvement was made on 11 April 2023.

Action taken since then

The manager of the service had undertaken a range of quality assurance and auditing tasks. This had enabled them to develop an action plan for the improvement of aspects identified in the last inspection report.

The action plan had been monitored to ensure that improvement was being made.

The manager planned to develop the opportunities for staff to be involved in the self-evaluation processes. This would include discussion about the quality improvement framework to increase staff understanding of how to evaluate performance.

This area for improvement was met.

Previous area for improvement 6

Children should benefit from a club which is well run. To achieve this, the committee and manager should be familiar with their legislative responsibilities.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I experience high quality care and support based on relevant evidence, guidance and best practice.' (HSCS 4.11.)

This area for improvement was made on 11 April 2023.

Action taken since then

The peripatetic manager for the service was experienced, skilled and held a relevant managerial qualification. Discussion with them evidenced a clear understanding of regulatory responsibilities. Improvements made by the manager had resulted in improved support for staff and outcomes for children.

The committee were not fully aware of their legislative responsibilities in terms of being a registered charity and had carried out minimal work to improve their understanding of Care Inspectorate expectations. Progress to respond to requests or carry out tasks took excessive periods of time. This was impacting on some of the work that the manager could carry out in terms of understanding budget or making changes.

As a result we have assessed that although the manager had a very good understanding of their legislative responsibilities the committee did not. **Therefore, this area for improvement was not met.**

Previous area for improvement 7

To support the development of staff skills and monitoring of professional practice. There should be an effective staff appraisal process and regular opportunities for team meetings to reflect and develop their practice.

This is to ensure that care and support is consistent with the Health and Social Care Standards (HSCS) which state that: 'I have confidence in people because they are trained, competent and skilled, are able to reflect on their practice and follow their professional and organisational codes.' (HSCS 3.14).

This area for improvement was made on 16 June 2025.

Action taken since then

The manager had undertaken observations of staff practice and used the appraisal process to identify professional skills and areas for further development.

Staff were positive about the opportunities to discuss their practice, ask questions and develop some of their interests. There was a sharing of tasks to enable staff to develop aspects of their practice which they were not as involved in or confident about. For example, the planning of activities was now shared among all staff which had broadened the range of activities children took part in.

The manager had provided opportunities for staff to be together for discussions and planned to further develop this with team meetings and opportunities to network with other staff working in school aged childcare services.

This area for improvement was met.

Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at www.careinspectorate.com.

Detailed evaluations

Leadership	3 - Satisfactory / Adequate
Leadership and management of staff and resources	3 - Satisfactory / Adequate
Staff skills, knowledge, values and deployment	3 - Satisfactory / Adequate

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