Roslin Primary School Nursery
Day Care of Children
8 Pentland View Place
Roslin
EH25 9ND
Telephone: 0131 440 1871

Inspected by: Nancy Wyse
Type of inspection: Unannounced
Inspection completed on: 21 March 2013
Contents

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Service provided by:
Midlothian Council

Service provider number:
SP2003002602

Care service number:
CS2003016406

Contact details for the inspector who inspected this service:
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Summary

This report and grades represent our assessment of the quality of the areas of performance which were examined during this inspection.

Grades for this care service may change after this inspection following other regulatory activity. For example, if we have to take enforcement action to make the service improve, or if we investigate and agree with a complaint someone makes about the service.

We gave the service these grades

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What the service does well

Roslin Primary School Nursery provides a high quality service for children and their families. The staff provide a positive and stimulating learning environment for children. The staff work in partnership with parents and carers.

What the service could do better

The nursery staff should work to meet the requirements and recommendations identified in this report.

What the service has done since the last inspection

There is a new nursery teacher since we last inspected the service. The staff continue to work hard to ensure that families are given a warm welcome into the service.

Conclusion

Roslin Primary School Nursery provides a high quality, service to children and their families. The nursery provides a fun, stimulating learning environment. The views of children, parents and carers are valued and acted upon.
Who did this inspection
Nancy Wyse
1 About the service we inspected

Before 01 April 2011 this service was registered with the Care Commission. On this date the new scrutiny body Social Care and Social Work Improvement Scotland (SCSWIS) took over the work of the Care Commission, including the registration of care services. This means that from 01 April 2011 this service continues its registration under the new body, SCSWIS.

Roslin Primary School Nursery is registered to care for a maximum of 20 children aged between three years and entry into primary school per session. The nursery operates Monday - Thursday from 8.45am - 11.45am and 12.30pm - 3.15pm and from 8.45am - 11.45am on Friday.

The nursery is located within Roslin Primary School
The nursery comprises of:
* playroom
* Toilet facilities
* Small kitchen area
* An enclosed outdoor area

The aims of the nursery include:
"To provide a safe and stimulating environment, in which children can feel happy and secure.
To encourage the emotional, social, physical, creative and intellectual development of the children.
To promote the welfare of the children.
To encourage positive attitudes to self and others and develop confidence and self esteem.
To create opportunities for play.
To encourage children to explore the world.
To provided opportunities to stimulate interest and imagination.
To extend children’s abilities to communicate ideas and feelings in a variety of ways.”

Based on the findings of this inspection this service has been awarded the following grades:

**Quality of Care and Support - Grade 5 - Very Good**
**Quality of Environment - Grade 4 - Good**
**Quality of Staffing - Grade 5 - Very Good**
**Quality of Management and Leadership - Grade 5 - Very Good**

This report and grades represent our assessment of the quality of the areas of performance which were examined during this inspection.
Grades for this care service may change following other regulatory activity. You can find the most up-to-date grades for this service by visiting our website www.careinspectorate.com or by calling us on 0845 600 9527 or visiting one of our offices.
2 How we inspected this service

The level of inspection we carried out
In this service we carried out a low intensity inspection. We carry out these inspections when we are satisfied that services are working hard to provide consistently high standards of care.

What we did during the inspection
We wrote this report after an unannounced inspection that took place between the hours of 9.00am and 1.00pm on Wednesday 20 February 2013 by Social Care and Social Work Improvement Scotland, Inspector Nancy Wyse. We gave feedback to the service on Thursday 21 March 2013.

As requested by us, the service sent us an annual return. They also sent us their self assessment form. The document identified areas of strengths and areas for further improvement.

We sent six questionnaires to the service to give to parents and carers who used the service. We received five completed questionnaires before the inspection.

In this inspection we gathered evidence from a number of sources, including the relevant sections of policies, procedures, records and other documentation, including:

- Accident and incident records
- Aims and Objectives
- Certificate of Registration
- Certificate of Public Liability Insurance
- Child Protection policy
- Consulting with children statement
- Complaints policy
- Evidence from the services most recent Annual Return and Self Assessment documents
- Handbook
- Health and Safety policy
- Newsletters
- Notice boards
- Minutes of meetings
- Parents as Partners statement
- Questioners
- Risk assessments
- Samples of children’s individual personal records and plans
Observation of the nursery environment both indoors and outdoors
Examination of the resources and play experiences available.
Observation of how staff work and interact with the children
Observation of how staff interacted with parents and carers

Discussion with various people, including:
* The depute head teacher
* Nursery teacher and Childcare Development worker
* Eight parents/carers who use the service
* Some children
* This information was taken into account during the inspection process and reported on.

Grading the service against quality themes and statements
We inspect and grade elements of care that we call 'quality themes'. For example, one of the quality themes we might look at is 'Quality of care and support'. Under each quality theme are 'quality statements' which describe what a service should be doing well for that theme. We grade how the service performs against the quality themes and statements.

Details of what we found are in Section 3: The inspection

Inspection Focus Areas (IFAs)
In any year we may decide on specific aspects of care to focus on during our inspections. These are extra checks we make on top of all the normal ones we make during inspection. We do this to gather information about the quality of these aspects of care on a national basis. Where we have examined an inspection focus area we will clearly identify it under the relevant quality statement.

Fire safety issues
We do not regulate fire safety. Local fire and rescue services are responsible for checking services. However, where significant fire safety issues become apparent, we will alert the relevant fire and rescue services so they may consider what action to take. You can find out more about care services’ responsibilities for fire safety at www.firelawscotland.org
What the service has done to meet any requirements we made at our last inspection

The requirement
The provider must ensure that, where staff are required by law to be registered with an appropriate professional body, checks on the validity of such registrations are carried out and results clearly evidenced. This is to comply with SSI 2002/114 Regulation 9 2(c) Fitness of employees and Regulation 19 (2)(d) Records. It also takes into account the SSSC Codes of Practice for Employers of Social Service Workers 1.2 Checking relevant registers Time scale for Implementation: Within two weeks of receipt of this letter.

What the service did to meet the requirement
We found the provider had taken action to meet this requirement.

The requirement is: Met

What the service has done to meet any recommendations we made at our last inspection
The provider had taken action to meet the one recommendation from the last inspection.

The annual return
Every year all care services must complete an ‘annual return’ form to make sure the information we hold is up to date. We also use annual returns to decide how we will inspect the service.

Annual Return Received: Yes - Electronic

Comments on Self Assessment
Every year all care services must complete a ‘self assessment’ form telling us how their service is performing. We check to make sure this assessment is accurate.

We received an electronic self assessment document from the service. We were satisfied with the way they had completed this and with the relevant information they had given us for each of the headings we grade the service under. The service identified areas of strengths and areas for further improvement.
Taking the views of people using the care service into account

We found that all the children were busy with a range of play experiences available to them. The children all appeared to be happy and relaxed in the care of the staff. We saw that the children enjoyed indoor physical activities and outdoor play. We found the staff communicated well with the children and supported their individual needs and interests.

Children’s comments included:
- “It’s very good nursery. We go outside and play and we all run around. We have healthy snack to build our bones up, apples, bananas, crisps, wobbly jelly.
- I like to play with the cars.
- I like to see and play with my friends.
- I play in the home corner.
- I like to dance, paint and glue.
- I like to have snack we have lots of things every day.”

Taking carers’ views into account

We received five completed questionnaires from parents. Their comments are included in this report.

We talked to eight parents/carers on the day of our visit as they picked up their children. They were all very positive about the service and confirmed they found the staff were friendly and approachable. Some of their comments are included in this report.

Comments
- “Nice friendly place, both my children like it.
- I am really happy with the service which I have used for two years, my child loves it.
- We receive an occasional newsletter.
- We signed to say we agree for our child brushing their teeth in the nursery but they are not doing it.”
3 The inspection

We looked at how the service performs against the following quality themes and statements. Here are the details of what we found.

Quality Theme 1: Quality of Care and Support

Grade awarded for this theme: 5 - Very Good

Statement 1
We ensure that service users and carers participate in assessing and improving the quality of the care and support provided by the service.

Service strengths
We found that Roslin Primary School Nursery had very good systems in place to ensure that parents, carers and children were involved in assessing and improving the quality of care and support provided by the service.

We concluded this after we:

Spoke with the depute head teacher, nursery teacher and staff present
Spoke with eight parents/carers
Spoke with some children
Reviewed relevant policies
Observed staff caring, supporting and responding to the children
Reviewed feedback in our questionnaires
Reviewed feedback from parents' night questionnaires

The nursery involved children and their families who use the service and asked for their views in many ways. These included:

* Assisting with visits to the library and local outdoor visits.
* Newsletters
* Effective use of notice boards
* Informal and formal meetings
* Children’s personal learning plans (PLP’s)
* Open evenings
* Curriculum evenings
* Parent consultations
The nursery’s ‘Parents as Partners’ policy included the statement “We value every parent’s contributions and recognise different parents have different roles to play.”

The nursery published regular newsletters. These were informative and included information on welcoming new children into the nursery, fundraising events, student placements and safety of the children.

Parents and carers were given a useful ‘parent handbook’ before their child started at the nursery. This helped them to know what to expect from the service.

We found the nursery had audited parental feedback from Parent’s night questionnaire and points of action had been feedback to parents/carers. These included:
* The nursery being in communication with the local council regarding the quality of the outdoor area
* Feedback on the purpose of Learning Stories

The staff used a range of consultation techniques with children including; individual and group discussions, mind maps, circle time, personal learning plan (PLP), Evidence from these consultations supported planning on a daily, weekly and termly basis.

Staff were skilled in helping children to express their views and interests during circle time and individual discussions. We saw staff responding to children’s requests and intervening positively to support children. For example, responding to a child request for a drum and another child’s request for wrapping paper to wrap up her pictures.

Feedback from our parent/carer questionnaires confirmed that:
* Overall, parents/carers were happy with the quality of care their child received in the service.
* They nursery had kept parents/carers informed about what was happening in the service, for example through newsletters and information boards.
* The service has involved me and my child in developing the service for example by asking for their ideas and feedback.

**Areas for improvement**

The nursery should continue to monitor and maintain the very good standards of quality care and support provided to children and their families. The depute head teacher and staff should ensure they continue to identify areas for improvement and
implement action plans to address these.

The service identified the following area for improvement in relation to this quality statement:
“Continue to involve parents more in participating in the day to day running of the nursery.
Continue to be more specific about the types of events parents can help with and dates/times e.g. nursery library and local outdoor visits.”
We agree that these areas of improvement would further enhance the very good practice carried out in relation to this Quality Statement.

**Grade awarded for this statement:** 5 - Very Good

**Number of requirements:** 0

**Number of recommendations:** 0

**Statement 3**

We ensure that service users’ health and wellbeing needs are met.

**Service strengths**

We found that Roslin Primary School Nursery had very good systems in place to ensure children’s health and wellbeing needs were met.

The nursery had health and wellbeing aims which were available to parents and carers. These include priorities to improve health and well-being within the nursery ‘Improvement Plan’ for 2012/13. These included developing all teachers’ awareness of their roles and responsibilities in developing the health and wellbeing of the children.

Clear admission and settling in procedures were in place. These included completing an enrolment form for all children. These forms allowed the nursery to gather relevant information with regards to each child’s personal care and support needs. These included information on emergency contacts medical conditions, health details, GP, allergies and dietary needs.

We found the nursery had accessed specialists from other agencies to support individual care and development needs of the children in their care.

The staff demonstrated a very good understanding of children’s needs through responsive planning, written reports and children’s personal learning plans’ (PLPs). We looked at a sample of these folders and found staff observations had reflected progress in children’s learning. Photographic evidence showed children’s learning and achievements.

Children had a number of opportunities to learn about healthy and safe choices. These included:
* Being offered and involved in preparing healthy nutritional snacks
* Socialising at snack time with other children and staff and encouraging good eating habits
* Daily care routines, washing hands
* Having access to energetic play and fresh air
* Accessing quiet areas, peaceful activities as well as active indoor play
* Developing friendships and supporting each others
* Being aware of the nursery rules
* Looking after the nursery garden
* Keeping safe
* Eco activities

There were good outdoor play experiences planned and on offer for children. We observed children enjoyed the area and used the natural materials creatively. In addition, children had regular use of the school gym hall. We observed the children in the gym hall participating in ball games, and music and movement activities.

The nursery had a designated member of staff who was responsible for child protection concerns should they arise. We found the staff were aware of their responsibilities in protecting children.

Clear procedures were in place for the administration and storage of medication. These procedures included gaining permission from parents or carers to administer medication. Staff were trained in first aid.

We sampled parents/carers feedback from the nursery's Parent's evening questionnaires. These had included suggestions for improvements. For example: The quality of the outside area and climbing area.

**Areas for improvement**

The nursery should continue to monitor and maintain the very high standards of meeting children’s health and wellbeing needs. The depute head teacher and staff should ensure they continue to identify areas for improvement and implement action plans to address these.

The service identified the following areas for improvement in relation to this quality Statement:

"Continue to develop a programme for reviewing relevant policies as a team."

We agree that these areas of improvement would further enhance the very good practice carried out in relation to this Quality Statement.
Grade awarded for this statement: 5 - Very Good

Number of requirements: 0

Number of recommendations: 0
Quality Theme 2: Quality of Environment

Grade awarded for this theme: 4 - Good

Statement 1
We ensure that service users and carers participate in assessing and improving the quality of the environment within the service.

Service strengths
We found that Roslin Primary School Nursery had very good systems in place to ensure that parents, carers and children were involved in assessing and improving the quality of the environment provided by the service.

Evidence which we discussed in Quality Theme 1, Statement 1 also applies to this Quality Statement.

Newsletters informed parents what aspect of learning their children were involved in. For example: learning about changing seasons, lands of ice and snow, Eco gardening activities and participating in African Drumming.

We saw the children were making choices about play experiences they wanted to be involved in. The children were using all areas of playroom, they were thinking creatively and independently in their play.

We found the nursery staff and families using the service worked together to raise funds to benefit the nursery environment. For example, they had worked together to raise funds for gardening tools and some protective waterproof clothing for the children. Children were involved in discussions about what resources they would like to purchase.

Out of the five parent/carers who returned our questionnaires, one parent strongly agreed, one agreed, two disagreed and one strongly agreed with the following statement:
*There is enough space for the children to play and get involved in a range of activities.

Areas for improvement
The nursery should continue to monitor and maintain the very good standards of quality within this Quality Statement. The depute head teacher and staff should ensure they continue to identify areas for improvement and implement action plans.
to address these.

The service identified the following area for improvement in relation to this quality statement:
“Continue to play an active role in the whole school, grounds improvement project. Make use of landscapes architect’s expertise.”
We agree that these areas of improvement would further enhance the very good practice carried out in relation to this Quality Statement.

**Grade awarded for this statement:** 5 - Very Good

**Number of requirements:** 0

**Number of recommendations:** 0

**Statement 2**
We make sure that the environment is safe and service users are protected.

**Service strengths**
Roslin Primary School Nursery provided adequate evidence of how they met this Quality Statement.

Information on the nursery was displayed for parents and carers to see when they dropped off and picked up their children. This included the weekly timetable and information regarding how the nursery communicate with parents.

Attendance registers were completed and allowed staff to keep a running total of the children present during all sessions. In addition, systems were in place for absent children.

Families and visitors to the nursery were admitted into the nursery by staff and a visitor’s sign in system was in place.

The playroom was bright, well ventilated and the layout allowed children to move freely around their chosen play experiences. We found the nursery furnishings and toys were clean and suitable for the children attending. The toilet facilities were accessible for the children.

The staff had carried out risk assessments for a range of areas and activities within the playroom.

The nursery’s accident and incidents recording system made sure that parents/carers knew what had happened to their child and actions taken by staff.

Out of the five parent/carers who returned our questionnaires all parents/carers agreed
The service was safe, secure, and hygienic, smoke free, pleasant and provided a stimulating environment.
* The service has a suitable range of equipment, toys and materials for the children.

Comments from parents we spoke with during the inspection and from feedback in our questionnaires included:
"The nursery is very small for 20 children. The drop off and pick up area is particularly cramped. The staff and service they provide are excellent, my child is very happy there.

Children would benefit from a larger indoor and outdoor space. Toilet facilities need to be re fitted and cleaned by cleaning staff during the day, particularly in light of the age range of children using the service.

Nursery has recently bought some wooden blocks which are great for play as they do not have a 'pre defined purpose' and can be turned into anything. When the teacher is off there is no notice or information to tell parents who the temporary staff are, in replacement. The nursery does feel cramped and the outside space could be better and bigger.

I am happy with the nursery, it is very welcoming. My child is happy to attend and there are plenty of activities."

**Areas for improvement**

Staff told us that risk assessments for the outdoor area were presently being developed and overseen by the head teacher.

We discussed with the depute head and nursery teacher that information for parents and display boards were in need of being refreshed and re organised to allow information to be displayed effectively.

A child in the nursery was able to push the nursery exit door open while unattended
We made a requirement about this
See requirement 1

We found the toilets and hand washing facilities for the children were in need of refurbishment and decoration. The facilities were old, tiles were broken and paint was pealing off the wall and skirting.
We made a requirement about this
See requirement 2

We found the snib on the kitchen gate was not working and did not close
We made a recommendation about this
See recommendation 1
We found there was a leakage in the water tray which meant the water slowly emptied.
We made a recommendation about this.
See recommendation 2.

The service identified the following area for improvement in relation to this quality statement:
"Fridge and cooker to be repaired/replaced as appropriate.
Steam cleaning of outside area to be organised."
We agree that these areas of improvement would further enhance the adequate practice carried out in relation to this Quality Statement.

**Grade awarded for this statement:** 3 - Adequate

**Number of requirements:** 2

**Number of recommendations:** 2

**Requirements**

1. It is required that the provider takes action to ensure children’s safety by taking action to ensure the entrance/exit door is secure so that children are unable to open the exit door.
   This is in order to comply with The Social Care and Social Work Improvement Scotland (requirements for Care Services) Regulations 2011, SSI 2011/210, regulation 4, (1) (a)- requiring the provider to make proper provision for the health, welfare and safety of service users.

   **Timescale:** This was required at the time of the inspection.

2. It is required that the toilets and hand washing facilities are suitable for use by the children. They should be well maintained and kept in a good state of decoration and repair.
   This is in order to comply with The Social Care and Social Work Improvement Scotland (requirements for Care Services) Regulations 2011, SSI 2011/210, regulation 10, (2) (a) - requiring the premises to be suitable for the purpose of achieving the aims and objectives of the care service as set out in the aims and objectives of the care service;
   (b) - are of sound construction and kept in a good state of repair externally and internally
   And
   (d) - are decorated and maintained to a standard appropriate to the care service.

   **Timescale:** Three months from receipt of this report.
Recommendations

1. We recommend that the provider takes action to ensure children are unable to access the kitchen area by replacing the bolt on the gate to make sure it closes. National Care Standards Early Education and Childcare up to the age of 16 Standard: 2 A safe environment

2. We recommend that the provider takes action to ensure the water tray is fixed and does not leak. National Care Standards Early Education and Childcare up to the age of 16 Standard: 2 A safe environment
Quality Theme 3: Quality of Staffing

Grade awarded for this theme: 5 - Very Good

Statement 1
We ensure that service users and carers participate in assessing and improving the quality of staffing in the service.

Service strengths
We found that Roslin Primary School Nursery had very good systems in place to ensure that parents and carers were involved in assessing and improving the quality of staffing in the service.

Evidence which we discussed in Quality Statements 1.1 and 2.1 also applies to this Quality Statement.

The nursery had systems in place to gather parents/carers views on the quality of staffing. These included, the nursery suggestion box, informal and formal discussions, consultation meetings and through questionnaires.

Through the CI care standard questionnaires, the nursery’s own and in discussion with parents and carers during our visit, it was evident that the staff were held in high regard and positive relationships had been developed.

The Parent Council was involved in the appointment of senior staff. They were able to take part in recruitment training through Midlothian Council.

Parents were encouraged to volunteer in the nursery. This gave them the opportunity to observe and comment on staff practice.

Comments from our questionnaires and from speaking with parents during our visit included:
"It is a small friendly environment. The staff are exceptional and my child if they got their way would go seven days a week. The team are well experienced and varied and they work together to achieve their goals.
I will be very sad when my child leaves nursery to go to school but thanks to the staff and their enthusiasm it has been a pleasure. The staff make an exceptional team and my child adores them."
In particular the teaching assistant is fantastic, she only works in the service Monday to Wednesday but seems to “run the show” when she is there.

There is good communication, the staff chat to you and have an open door, we receive letters, newsletters and they carry out surveys and parents evenings.

The nursery is very well run and the staff are approachable. They do interesting things.

The teaching assistant is excellent, and treats the children in a lovely, manner. She is brilliant at encouraging the children to explore and discover new ideas.”

**Areas for improvement**

The nursery should continue to monitor and maintain the very good standards for this Quality Statement. The depute head teacher and staff should ensure they continue to identify areas for improvement and implement action plans to address these.

The service identified the following area for improvement in relation to this quality statement:

“Continue to take into account parents views or concerns regarding their child’s educational provision.
Secure place for Continued Professional Development on nature/nurture course.”

We agree that these areas of improvement would further enhance the very good practice carried out in relation to this Quality Statement.

**Grade awarded for this statement:** 5 - Very Good

**Number of recommendations:** 0

**Number of requirements:** 0

**Statement 3**

We have a professional, trained and motivated workforce which operates to National Care Standards, legislation and best practice.

**Service strengths**

We found that Roslin Primary School Nursery provided very good evidence of how they met this Quality Statement.

We concluded this after we:

* Spoke with the depute head teacher, nursery teacher and staff.
* Confirmed staff registration with General Teaching Council and the Scottish Social Services Council (SSSC)
* Reviewed relevant policies
All of the staff working in the nursery were qualified and registered with the appropriate professional body. The Nursery teacher had registered with the General Teaching Council and the other members of staff had registered with the SSSC the organisation that are responsible for registering people who work with children and regulate their education and training. We found two staff members’ job shared and they were kept up to date through daily conversations and communication books.

The nursery teacher attends Local Authority Early Years meetings. This supports the nursery to share and keep up to date with current legislation, National Care Standards and current good practice. In addition, the staff liaise closing with Roslin Bilston Annex Nursery Class (their sister nursery) to ensure consistency and share good practice.

Evidence in staff team meetings, planning, and children’s profiles showed the staff made good use of planning and assessment materials available. They identified children’s individual care needs and interests through responsive planning.

We found the childcare worker whom we spoke with during the inspection and who works Monday, Tuesday and Wednesday, was very motivated and enthusiastic about their work. She was a reflective practitioner who responded in a caring and responsive manner to the children and their individual needs.

The system for staff annual Performance Review and Development (PRD) was based on a competency framework and was successful in giving staff the opportunity to set targets, formally reflect and assess their own performance and think about how this impacted on the service provided. Staff had undertaken their annual PRD in October 2012.

We found from speaking with staff they demonstrated a commitment to their own continued professional development (CPD). Staff told us they had opportunities to take part in training as a team through in service and through other forums. Staff kept records of their own CPD.

**Areas for improvement**

The nursery should continue to monitor and maintain the very good standards within this Quality Statement. The depute head teacher and staff should ensure they continue to identify areas for improvement and implement action plans to address these.

The service identified the following area for improvement in relation to this quality Statement:

*To continue to review policies on a rolling basis.
To continue to promote both nurseries working alongside each other, allowing better
exchange of good practice.
To continue to ensure staff have the opportunity to participate in further development
of Curriculum for Excellence
To continue monthly meetings which will include the nursery teacher, depute head
teacher and Care development workers.”
We agree that these areas of improvement would further enhance the excellent
practice carried out in relation to this Quality Statement.

**Grade awarded for this statement:** 5 - Very Good

**Number of requirements:** 0

**Number of recommendations:** 0
Quality Theme 4: Quality of Management and Leadership

Grade awarded for this theme: 5 - Very Good

Statement 1
We ensure that service users and carers participate in assessing and improving the quality of the management and leadership of the service.

Service strengths
Roslin Primary School Nursery had very good systems in place to ensure that parents and carers were involved in assessing and improving the quality of management and leadership of the service.

Evidence which we discussed in Quality Statements 1.1, 2.1 and 3.1 also applies to this Quality Statement.

The Parent Forum and The Parents Council ensured the views of nursery families were represented in regular meetings with the schools management team.

Areas for improvement
The nursery should continue to monitor and maintain the very good standards of quality within this Quality Statement. The depute teacher and staff should ensure they continue to identify areas for improvement and implement action plans to address these.

The service identified the following area for improvement in relation to this quality Statement:
"Encourage parents to make use of consultation strategies."
We agree that this area of improvement would further enhance the very good practice carried out in relation to this Quality Statement.

Grade awarded for this statement: 5 - Very Good

Number of requirements: 0
Number of recommendations: 0

Statement 4
We use quality assurance systems and processes which involve service users, carers, staff and stakeholders to assess the quality of service we provide
Service strengths
Roslin Primary School Nursery had very good quality assurance systems in place.

We found the depute head teacher and staff embraced the process of self evaluation. They were committed to self assessment and consultation with parents, carers and children. Staff used ‘Child at the Centre to evaluate and continually assess the service on an annual basis.

The nursery teacher and staff were involved in daily, weekly, medium and long term plans and improvement of the service. The staff shared this information with parents and carers through termly newsletters and welcome boards.

The nursery teacher and staff confirmed they were supported well by the depute head teacher. We found the depute head teacher oversees the nursery. She held regular meetings with the nursery teacher throughout the school term to check progress and ensure quality. We sampled minutes of meetings which confirmed she gave feedback on forward plans.

An Improvement plan was in place to support the future delivery and improvement of the School and nursery. We could see progress made during 2011/12, and the plan identified key areas of improvement for 2012/13.

Areas for improvement
We found some of the paperwork was not organised and the nursery teacher found some paperwork difficult to find.
We made a recommendation about this
See recommendation 1

The service identified the following area for improvement in relation to this quality statement:
“Continue to ensure senior management team annual monitoring and evaluation is relevant to nursery context.”
We agree that this area of improvement would further enhance the good practice carried out in relation to this Quality Statement.

Grade awarded for this statement:  5 - Very Good

Number of requirements:  0

Number of recommendations:  1

Recommendations
1. We recommend that the nursery teacher and provider of the service should ensure nursery paperwork is organised in a manner which allows paperwork to be easy accessible.
4 Other information

Complaints
No complaints have been upheld, or partially upheld, since the last inspection.

Enforcements
We have taken no enforcement action against this care service since the last inspection.

Additional Information
No additional information.

Action Plan
Failure to submit an appropriate action plan within the required timescale, including any agreed extension, where requirements and recommendations have been made, will result in SCSWIS re-grading the Quality Statement within the Management and Leadership Theme as unsatisfactory (1). This will result in the Quality Theme for Management and Leadership being re-graded as Unsatisfactory (1).
5 Summary of grades

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<td>Statement 2</td>
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<table>
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<tr>
<th>Quality of Staffing - 5 - Very Good</th>
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<td>Statement 3</td>
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<table>
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<th>Quality of Management and Leadership - 5 - Very Good</th>
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<td>Statement 4</td>
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6 Inspection and grading history

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<th>Date</th>
<th>Type</th>
<th>Gradings</th>
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<td>Unannounced</td>
<td>Care and support 5 - Very Good</td>
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<td>Environment 5 - Very Good</td>
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<td>Staffing 5 - Very Good</td>
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<tr>
<td></td>
<td></td>
<td>Management and Leadership 5 - Very Good</td>
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All inspections and grades before 1 April 2011 are those reported by the former regulator of care services, the Care Commission.
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