

## Pitteuchar Out of School Club Day Care of Children

Pitteuchar East Primary School  
Glamis Avenue  
Glenrothes  
KY7 4NU

Telephone: 07850 950501

Type of inspection: Unannounced  
Inspection completed on: 24 April 2018

**Service provided by:**  
Fife Council

**Service provider number:**  
SP2004005267

**Care service number:**  
CS2014328773

## About the service

The inspection took place on 24 April 2018 and feedback was given to the manager at the end of the inspection process.

It is registered to take 24 children from an age to attend primary school to 14 years. The service has exclusive access to areas of the premises designated by the headteacher. The child care manager will attend the service for at least one session per week.

There were seven children in attendance on the day of the inspection.

In this inspection we gathered evidence from various sources, including relevant records and other documents:

- Observing how staff work
- Discussions with staff including management
- Examining equipment and the environment inside and out

## What people told us

The children were happy and settled in the out of school club. They showed us what they liked to do and interacted with us during our inspection. Children's comments included:

"We've got cheese toasties, cut into four triangles."

"I want to go and look for bugs."

"If they raise money at the Christmas fair we can choose things like scooters. We got younger ones and bigger ones."

"I'm kinda outgrowing the club now. We need more for the bigger kids but I still like coming."

"I like reading some of the books there cos I don't have them at home."

"I like playing outside best."

"Sometimes it's not fair when we're playing football - the teams aren't always fair."

"I love snack . Vegetables and dip, sandwiches and cereal are my favourite."

"We do talent shows and they are great. Some children don't listen."

During the inspection we spoke to approximately four parents and carers and they were very happy with the service provided. Comments included:

"It's brilliant. Staff have been really friendly and helped him settle in. If you have any questions they answer them."

"It's flexible. They're good with the kids. There's loads of variety. There's good interaction with the kids of all ages. They try to encourage them to go outside. The kids tell me later on what they were doing then tell me they are hungry! Snacks are written on the wall but I never look!"

"It's alright here."

Comments on the Care Inspectorate questionnaires included:

"The price is getting high for two kids. I can get a week at the sports centre for school holidays for the price of two days at the school club."

## Self assessment

The service had not been asked to complete a self assessment in advance of the inspection. We looked at their own improvement plan which demonstrated their priorities for development and how they were monitoring the quality of the provision within the service.

## From this inspection we graded this service as:

Quality of care and support	5 - Very Good
Quality of environment	5 - Very Good
Quality of staffing	not assessed
Quality of management and leadership	not assessed

## What the service does well

Staff had developed positive relationships with families who used the service. Children were engaged in a variety of activities which met their interests which enabled them to gain a sense of achievement and success. Children particularly enjoyed playing with gloop and going on a bug hunt. During the inspection staff provided evidence of how parents/carers were included in the service and how they could help influence the development of the club. We saw that staff listened to what the children and their parents and carers said and this helped them meet the needs of the families attending. Children told us of the Children's Meetings they ran and how they had set up their own set of 'Rules' to help ensure the club ran smoothly. They said that they met regularly and had put forward suggestions such as having a PJ fancy dress party, an Art Wall, Talent Show and Movies. Most of these ideas had already been implemented and were very popular with the children. Staff knew the individual children well. They gave good examples of how they met children's individual needs to ensure that the support they provided for individuals was appropriate. Staff had helped the children, where necessary to complete their learning logs. Parents then verified the information and could add to the contents.

Staff were calm, attentive and enthusiastic. They promoted children's right to choose what to play with and demonstrated skill in helping children to achieve. We saw that they valued the children's opinions whilst showing them respect. Staff encouraged them to share and play co operatively together. This encouraged appropriate behaviour within the group setting ensuring that the children had fun and relaxed. Relationships between staff and children was warm and inclusive.

All of the staff were registered with the Scottish Social Services Council (SSSC) and each practitioner held a relevant qualification, which supported them to meet the children's needs in the setting.

## What the service could do better

We sampled log books for the children attending the club and saw that some did not record children's Next Steps in Learning or aspirations - what they would next like to do such as learn to bake a cake. These ideas should be agreed with the children or parents and the staff should try to take these forward with all children.

We saw that the notice board of staff members did not accurately reflect the staff on duty or available for duty in the club in spite of one staff member having attended in a relief capacity for several weeks. It would be helpful for parents to be informed of who was on duty on a daily basis.

## Requirements

Number of requirements: 0

## Recommendations

Number of recommendations: 0

## Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at [www.careinspectorate.com](http://www.careinspectorate.com).

## Inspection and grading history

Date	Type	Gradings	
26 May 2015	Unannounced	Care and support	4 - Good
		Environment	4 - Good
		Staffing	4 - Good
		Management and leadership	4 - Good

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