

## Radnor Park Out of School Care Day Care of Children

Radnor Park Parish Church  
Spencer Street  
Clydebank  
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Telephone: 0141 941 0219

Type of inspection: Unannounced  
Inspection completed on: 12 March 2018

**Service provided by:**  
Radnor Park Out of School Care

**Service provider number:**  
SP2004006908

**Care service number:**  
CS2003037022

## About the service

Radnor Park Out of School Care is provided from accommodation within Radnor Park Parish Church which is situated in the Clydebank area of West Dumbartonshire.

The registration enables the service to care for a maximum of 24 children of primary school age to children attending S1 and S2. The service operates before and after school and during school holidays. The aims of the service included the statement: "The project is to provide working parents with a caring, safe and stimulating environment for their children between the age of 4 and 14 during the hours immediately before and after school."

The Care Inspectorate is committed to improving the health and wellbeing of all children receiving a care service. We want to ensure that they have the best start in life, are ready to succeed and live longer, healthier lives. We check services are meeting the principles of Getting It Right For Every Child (also known as GIRFEC). Set up by the Scottish Government, GIRFEC is a national approach to working in a consistent way with all children and young people. It is underpinned by the principles of prevention and early intervention. The approach helps services focus on what makes a positive difference for children and young people, and what they can do to improve. GIRFEC is being woven into all policy, practice, strategy and legislation that affect children, young people and their families. There are eight wellbeing indicators at the heart of GIRFEC. They are: safe, healthy, achieving, nurtured, active, respected, responsible and included. They are often referred to as the SHANARRI indicators. We use these indicators at inspection, to assess how services are making a positive difference for children. Information on SHANARRI can be found at [www.scotland.gov.uk](http://www.scotland.gov.uk).

## What people told us

Children enjoyed playing together and had formed good relationships with each other. Children told us they particularly enjoyed playing with the Wii, and playing in the gym hall. They told us they liked the staff and enjoyed choosing what to play with and being involved in choosing snacks. We sent out eight Care Standard Questionnaires (CSQs) and five parents completed and returned the questionnaires to us. When asked about the overall quality of care their child received at the after school club all five parents indicated they were very satisfied.

Discussions with parents and the parent questionnaires indicated parents were pleased with the service provided.

## Self assessment

The service has not been asked to complete a self assessment in advance of the inspection.

## From this inspection we graded this service as:

Quality of care and support	3 - Adequate
Quality of environment	3 - Adequate
Quality of staffing	3 - Adequate
Quality of management and leadership	3 - Adequate

## What the service does well

Staff had created a relaxed and welcoming environment where children enjoyed playing with their friends and relaxing. Children told us they liked coming to the club and found the staff nice and friendly. We noted that there was a calm and happy atmosphere within the service where respectful relationships were encouraged between staff and children.

Staff provided children with a daily snack which took account of any allergies or dairy requirements. Children told us they were always asked about the food they wanted to eat and were able to contribute ideas to the daily menu.

The premises were self-contained with security measures in place. Staff operated a safe door policy where they viewed and confirmed any visitors prior to them gaining access.

Children benefited from a dedicated playroom where they could access play items easily, this allowed children to make individual choices about their play. Children also enjoyed free play in the large hall where they played football, den making and other self-made imaginative games.

The service also benefited from a safe, secure outdoor area. Staff and children confirmed this was used regularly during the better weather.

Children said they enjoyed going to the after school club and were involved in making decisions about things they liked and what they wanted to play with. Electronic devices including the Wii and Xbox were a firm favourite as was arts and crafts activities and playing in the gym hall.

The resources and activities were set up by staff before the children arrived. Children could make requests for different resources which were stored in cupboards within the rooms. Most of the children made best use of the resources available and appeared to enjoy their play.

The service had made some progress with their development of children's personal plans, including incorporating children's own targets/goals.

The staff team were committed to improving outcomes for children and keen to learn how they could improve their current practice. They were open and honest in their discussions with us, showing an ability to reflect and recognise areas for improvement.

## What the service could do better

As part of the inspection we viewed the medication policy and procedures. We sampled two children's medication records and found two of these did not have the required parental consent. We spoke with the manager who advised us that consent would be sought after administration. We also found both stored medication items were out of date. (See requirement 1).

Children were being given some opportunities to engage in free play but this did not yet allow them the opportunity to be challenged, engaged and creative. There was capacity for children to take on further leadership roles and be involved in a greater variety of rich, relevant and real life experiences to help them achieve their potential. Activities should provide opportunities for children to explore and be challenged. (See recommendation 1).

Through discussions with staff and children we concluded outdoor play opportunities were not offered on a daily or regular basis. (See recommendation 2).

We sampled children's personal plans and found they held up-to-date information which provided staff with basic information. However, no strategies were in place to demonstrate how children's needs were being met. We provided support to staff on what information to record and how to identify steps to support children effectively during their time at the service. (See recommendation 3).

During the inspection we spoke with the manager about the recruitment of a new staff member. From this discussion we concluded that the manager had been unsure about some safer recruitment requirements and had undertaken recruitment by a third-party. We have since clarified this and the manager will undertake all future recruitment inline with the best practice guidance 'Safer Recruitment through Better Recruitment' which can be found here: [http://hub.careinspectorate.com/media/428646/safer-recruitment\\_final.pdf](http://hub.careinspectorate.com/media/428646/safer-recruitment_final.pdf)

We discussed the environment with the manager and how many areas were not fully utilised over the two days of inspection. We suggested staff monitor areas to ensure they are appealing and inviting for children.

Methods of monitoring, evaluating and developing the service were not in place at the time of inspection. The manager had not monitored aspects of playroom practice or some documentation and records since the last inspection. Developing a calendar of management tasks, monitoring and evaluation may help the manager to improve efficiency. We discussed how formalising an improvement plan may help to collate areas for development and structure a basis for monitoring and evaluating improvements to children's experiences and outcomes. (See recommendation 4).

## Requirements

### Number of requirements: 1

1. The provider should review the existing policy and procedures relating to the use, storage and administration of medication in line with best practice and ensure that staff are implementing these effectively.

This is in order to comply with The Social Care and Social Work Improvement Scotland (Requirements for Care Services) Regulations 2011 (SSI 2011/210) - regulation 4(1)(a)

Timescale for meeting this requirement: Measures should have been taken to address this following feedback during the inspection process and should be completed within one week of receiving this report.

## Recommendations

### Number of recommendations: 4

1. Staff should ensure they plan and provide activities and experiences that children can choose to be involved in, these activities should be stimulating, challenging and reflect children's interest, and offer new learning opportunities.
2. Staff should ensure children have the choice for free flow indoor to outdoor play when possible.
3. Where staff identify a step for learning or target for a child, this should be taken forward within the service planning

4. The manager, with the involvement of staff, parents and children should develop a robust improvement plan and systematically monitor progress and outcomes.

## Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at [www.careinspectorate.com](http://www.careinspectorate.com).

## Inspection and grading history

Date	Type	Gradings	
6 Jan 2015	Announced (short notice)	Care and support	5 - Very good
		Environment	5 - Very good
		Staffing	5 - Very good
		Management and leadership	4 - Good
13 Mar 2012	Unannounced	Care and support	5 - Very good
		Environment	5 - Very good
		Staffing	Not assessed
		Management and leadership	Not assessed
13 Nov 2009	Unannounced	Care and support	4 - Good
		Environment	4 - Good
		Staffing	4 - Good
		Management and leadership	4 - Good
16 Dec 2008	Unannounced	Care and support	3 - Adequate
		Environment	3 - Adequate
		Staffing	3 - Adequate
		Management and leadership	3 - Adequate

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