

Tayport Out of School Care Day Care of Children

c/o Tayport Primary School
Queen Street
Tayport
DD6 9NS

Telephone: 515189486

Type of inspection: Unannounced
Inspection completed on: 23 January 2018

Service provided by:
Fife Council

Service provider number:
SP2004005267

Care service number:
CS2003039572

About the service

The Care Inspectorate regulates care services in Scotland. Information about all care services is available on our website at www.careinspectorate.com

This service was previously registered with the Care Commission and transferred its registration to the Care Inspectorate on 1 April 2011.

The service can be provided to a maximum of 32 children of an age to attend primary school.

During the operating times the service will have the exclusive use of areas of the premises, as designated by the Headteacher.

The service operates from within Tayport primary school in the centre of Tayport. The accommodation consists of the main dining hall, gym hall, computer suite, children's toilets, playground and other rooms within the school as required.

The group aims include:

"The aim of Fife Childcare and Early Years Services is to provide high quality affordable, accessible out of school care to allow parents to return to, or continue in employment, training or further education with the confidence of knowing that their son/daughter is cared for in a safe, secure, and stimulating environment."

What people told us

We observed the children enjoying a variety of indoor activities and experiences available to them. We saw that they were confident and content during their play and interactions with staff. Some children were able to tell us about what they liked doing at the club.

Prior to the inspection we issued 11 questionnaires to parents using the service and received 7 completed returns. Overall parents were happy with the service provided. Some praised the staff for being friendly and approachable.

Self assessment

The service had not been asked to complete a self-assessment in advance of the inspection. We looked at the service's own quality assurance processes. These demonstrated their priorities for development and how they were beginning to monitor the quality of the provision within the service.

From this inspection we graded this service as:

Quality of care and support	3 - Adequate
Quality of environment	4 - Good
Quality of staffing	not assessed
Quality of management and leadership	3 - Adequate

What the service does well

The staff were kind caring and positive in their interactions with the children. We saw that the children felt relaxed in the service and with the staff. We noted that there was a calm and happy atmosphere within the service where respectful relationships were encouraged between staff and children. Children felt valued by the staff team and we saw some examples of where they had been encouraged to be involved in planning the service.

Children enjoyed healthy snacks which included servings of fresh fruit or vegetables. Children's individual dietary and health requirements were known to staff and food provided reflected this. We saw staff supported the children's social skills and encouraged good eating habits.

Children said they enjoyed going to the after school club and were involved in making decisions about things they liked and what they wanted to play with. We also saw children's involvement in a children's council where suggestions and ideas had been made by the children themselves. However, some of these suggestions had not been taken forward or facilitated by staff at the time of inspection. Where possible children's suggestions and ideas should be implemented and supported by staff.

The service had made good progress with their development of children's personal plans, including incorporating the GIRFEC wellbeing indicators. At the time of inspection all plans were being reviewed by staff in consultation with parents and children.

On both day's of the inspection, we found the accommodation to be safe, bright and welcoming. The building was seen to be secure and in a good state of repair. Visitors accessed the service via the main reception. The service had a wide range of policies and procedures that support staff in delivering the service. The main playroom's and outside areas were well maintained by staff and the janitor. We sampled a number of these risk assessments and found them to be satisfactory. From the documentation, we saw that potential hazards for children and adults in the environment had been identified.

What the service could do better

Although the snack provision offered children a social experience and provided an opportunity to learn about healthy foods, it restricted children's play experience as it on occasions disrupted their play. Staff should consider introducing a rolling snack where children can make the choice of when to have snack without disrupting all play. Continue to encourage children to be involved in preparing snack and making their own selection giving them opportunities to develop independence. See recommendation 1.

We found limited open-ended materials which provide children with opportunities to be creative and explore the world around them. Children did however have free access to the equipment in the cupboard and make their own independent choices for play, either on their own or organising and assisting others to allow the play flow to develop as they wish. During the inspection there were limited opportunities for outdoor play or experiences. The staff should consider how they could increase children's learning opportunities through the use of open-ended resources and provided daily outdoor experiences. We discussed how the experiences for children could be built on through taking forward their ideas and interests to plan activities that create more excitement, interest and curiosity. See recommendation 2.

There were some informal quality assurance processes that helped the manager and staff team reflect on their practice for example staff meetings and some self-evaluation exercises. However, minutes of the meetings were

detailed within a diary and provided a record of the information given, but showed little evidence of discussions, decisions taken or any actions to be taken. See recommendation 3.

We discussed with the manager how formally monitoring planning, staff practice and all other aspects of service delivery would allow for more focussed improvements and clear pathways of development. See recommendation 4..

At our last inspection we made a recommendation regarding developing further methods to gather children and parents views. Although we saw some examples of this we have carried this recommendation forward as we believe further improvements could still be made. See recommendation 5.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 5

1. Staff should consider how to promote children's independence at snack times and ways to allow them to access it without potential disruption to play.
2. Staff should provide sufficient quality play and learning opportunities to engage and stimulate children. Resources provided should encourage children to explore, create and challenge. Opportunities for outdoor play should be increased.
3. Minutes of staff meetings should be formally recorded with details of discussions and any outcomes or course for action highlighted. Areas highlighted for improvement by staff should be detailed and persons nominated to take this forward within timescales. This will overall improve outcomes for children.
4. Monitoring for improvement within the service should take outcomes for children into consideration.
5. The provider should ensure that develop further methods to gather the views of children's and parents. These views should be valued and used to improve the service.

Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at www.careinspectorate.com.

Inspection and grading history

Date	Type	Gradings	
17 Feb 2015	Unannounced	Care and support	4 - Good
		Environment	4 - Good
		Staffing	4 - Good
		Management and leadership	4 - Good
19 Feb 2014	Unannounced	Care and support	3 - Adequate
		Environment	3 - Adequate
		Staffing	3 - Adequate
		Management and leadership	3 - Adequate
8 Feb 2013	Unannounced	Care and support	1 - Unsatisfactory
		Environment	4 - Good
		Staffing	2 - Weak
		Management and leadership	2 - Weak
1 Nov 2010	Unannounced	Care and support	5 - Very good
		Environment	Not assessed
		Staffing	Not assessed
		Management and leadership	5 - Very good
25 Nov 2009	Unannounced	Care and support	5 - Very good
		Environment	5 - Very good
		Staffing	4 - Good
		Management and leadership	3 - Adequate

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