

Woodside School Nursery Day Care of Children

Woodside Primary School
Clifton Road
Aberdeen
AB24 4EA

Telephone: 01224 484778

Type of inspection: Unannounced
Inspection completed on: 13 September 2016

Service provided by:
Aberdeen City Council

Service provider number:
SP2003000349

Care service number:
CS2003014527

About the service

Woodside School Nursery has been registered since 2002. It is registered as a Day Care of Children service to provide care to a maximum of 57 children at any one time from the age of 3 years up to those not yet attending primary school. There can be a maximum of 28 children in the downstairs playroom and a maximum of 29 in the upstairs playroom.

The nursery is accommodated within a two-storey detached building in the grounds of Woodside Primary School. One class is on the ground floor and one is on the first floor; each class has its own kitchen and toilet facilities for the children. Children have access to the garden from a mezzanine area located between the floors.

Aims of the service include being committed to "promote learning in a safe, nurturing and caring environment".

We check services are meeting the principles of Getting it right for every child (also known as GIRFEC). This is Scotland's national approach to improving outcomes and wellbeing for children by offering the right help at the right time from the right people. It supports them and their parent(s) to work with the services that can help them. There are eight wellbeing indicators at the heart of GIRFEC. They are: safe, healthy, achieving, nurtured, active, respected, responsible and included. They are often referred to as the SHANARRI wellbeing indicators.

What people told us

For this inspection we received views from eleven parents and carers. Responses indicated that parents were happy with the service, commenting positively about the care and support their child was given. Parents new to the service were reassured and supported with a welcome booklet and information evening and children were given the opportunity to visit the setting. Parents spoke positively about the new electronic children's profiles used to share information about the child's progress. Comments included:

- "My child is enthusiastic and excited about going to nursery. They often mention staff members and how they have helped or supported them. My child is settled and happy".
- "It's brilliant. All the teachers are welcoming".
- "My child really likes it. The teachers are really good and I like the interactive learning diary".
- "I am very happy. The nursery is nice and clean and there are lots of staff to help the kids".

There were approximately 43 children present during the morning session and 42 during the afternoon session. All the children were settled and engaged in their play at all times. The children enjoyed showing us their sea cave with treasures hidden inside. Some of the children were baking a cake and discussed the ingredients and quantities required with the adult helper. Two boys playing with the Lego, showed us how to move the character to fit on the motorbike. Comments included:

- "My favourite toy is Lego. This is your one. You can pretend they fly".
- "I like making cakes. You need eggs, butter and sugar".
- "I like being outside. I like playing with the water".

Self assessment

The Care Inspectorate received a fully completed self-assessment document from the provider and gave examples of how they involved parents in the service and how they supported children to progress. The self-assessment clearly identified some key areas that the provider believed can be improved and showed us how the service intended to do this. The provider told us how the people who used the care service had taken part in the

self-assessment process and how their feedback directed the development of their plans for improving the service.

From this inspection we graded this service as:

Quality of care and support	5 - Very Good
Quality of environment	5 - Very Good
Quality of staffing	5 - Very Good
Quality of management and leadership	5 - Very Good

Quality of care and support

Findings from the inspection

The children were settled and familiar with the nursery routines. The individual needs of the children were met in a nurturing and supportive environment. We saw staff use kind words and give a cuddle to support a child unwilling to share. Perceptive staff noticed a child standing on their own and encouraged them to join in with an activity.

We looked at a sample of the children's records and found relevant information to keep children safe were recorded and reviewed with parents at a six monthly meeting. We previously recommended an update of the medication policy. This had been completed and management was in the process of a further review. Staff had completed annual child protection training and through discussion was able to tell us the correct procedures to follow if concerned about the welfare of a child. Chronologies were used to record any child protection concerns and action had been taken when required.

Children with English as an additional language (EAL) were supported by sessions with the EAL support staff and we noted quiet children grow in confidence when they were present.

Children were provided with a variety of learning opportunities to support their emotional, social and physical development. Floorbooks recorded what the children had learned and what they wanted to find out. Activities were child-led and children were supported to make their own choices. Electronic profiles recorded the progress of the individual children and identified next steps to support progression. These were shared with parents.

Children were kept fit and healthy with daily outdoor play opportunities. The children enjoyed playing on the wheeled vehicles, riding up and down the slopes in the garden. We made a previous recommendation to develop ways to help children to make healthy snack choices. We found staff used the document 'Setting the table' to ensure snack menus were healthy and nutritious. Children were involved in preparing the vegetables and discussed the colours and seeds in the peppers. They enjoyed eating the strawberries and bananas and were encouraged to serve themselves. This recommendation has been met, however, during feedback we suggested greater involvement by the children in picking items for the weekly snack menu and staff were keen to think of new ways to introduce this.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 0

Grade: 5 - very good

Quality of environment

Findings from the inspection

Both playrooms were very attractive and supported children's choice and freeplay. There was a wide variety of activities which supported creative play, emotional development, physical development and numeracy and literacy. We saw examples of children's writing on the wall and they had been involved in writing labels for the resource trays.

The cloakrooms were very welcoming and noticeboards provided clear information for parents. A selection of activities and examples of the children's learning were on display. The spacious mezzanine leading to the outdoor area ensured children had opportunities to put on their own jackets, boots etc. The nursery was looking to buy waterproof suits to ensure children were protected outdoors in all weathers.

The outdoor environment was partially concreted with a large grass area. There were lots of opportunities for sensory play using natural resources. An experimental water wall constructed from old bottles and tubes supported problem solving skills and developed scientific knowledge. Children were involved in making a bug hotel, supporting their knowledge of the world around them.

A robust policy and procedure was in place to support infection control and personal care. The toilets were very clean throughout the session and the children were encouraged to be very responsible and respectful of their environment.

We made a previous recommendation to record checks to the outdoor play area. The manager was very aware of risk benefit analysis and robust risk assessments were in place for both indoors and outdoors. Daily checks were completed before the children were allowed outside. This recommendation had been met.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 0

Grade: 5 - very good

Quality of staffing

Findings from the inspection

Staff were very committed and enthusiastic to develop their knowledge and understanding to improve outcomes for children. All practitioners had undertaken core training to help keep children safe and well. Staff were involved in whole school training events and described future training courses to support numeracy in the early years. Staff shared good practice with other nurseries in the area network and had worked with the education support officer to make improvement to the setting. This was evident in the recently developed outdoor area.

Staff worked well as a team and shared their experience and skills to support improvement. For example, the teaching staff worked together to plan activities and develop the service. Management encouraged staff to have leadership responsibilities relevant to their strengths and experience. Staff felt valued and respected.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 0

Grade: 5 - very good

Quality of management and leadership

Findings from the inspection

The deputy head teacher was very hands on and involved in the nursery. Children knew her very well and she was familiar in the nursery environment. Staff spoke highly of the support she gave to them and how they worked as a team to make improvements to the service. Playroom observations and staff monitoring helped identify training needs. Fortnightly meetings were held to discuss any areas for concern or to identify areas for improvement.

The nursery team were involved in self-evaluation using the documents Child at The Centre and Building the Ambition, and a very detailed self-assessment was submitted to the care inspectorate. The information gathered was used to write a comprehensive improvement plan which identified areas such as outdoor play and transition for further development.

Parents and children were very involved in making improvements to the nursery.

A secure Facebook page was being developed and the electronic profiles were being evaluated. Children shared their ideas in the colourful floorbooks.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 0

Grade: 5 - very good

What the service has done to meet any requirements we made at or since the last inspection

Previous requirements

Requirement 1

The provider, manager and staff must develop recording systems to ensure records:

- a) Contain detailed information to help staff meet individual care children's needs in the nursery and review this information at least six monthly.
- b) Show clear reasons and instructions for when long term medication needs to be administered and review this information every 28 days.
- c) Comply with data protection guidelines and enable sharing of confidential information with parents and relevant agencies.

This is in order to comply with:

Scottish Statutory Instrument (SSI) 2011/210 regulation 4(1)(a) a regulation to ensure the health, welfare and safety of service users.

Timescale: within 2 months of receipt of this report.

This requirement was made on 15 May 2013.

Action taken on previous requirement

We looked at a sample of children's records and found they were stored confidentially in a locked filing cabinet, they contained relevant information to keep children safe and well and information was reviewed with parents at least every six months.

The document Management of Medication in Daycare of Children and Childminding Services was used to ensure the medication policy detailed information to ensure the safe administration of medication. Therefore this requirement had been met.

Met - within timescales

Requirement 2

The provider must ensure that the climbing frame in the nursery garden is safe and suitable for the children's use.

This is in order to comply with:

Scottish Statutory Instrument (SSI) 2011/210 regulation 4(1)(a) a regulation to ensure the health, welfare and safety of service users.

Timescale: within 2 months of receipt of this report.

This requirement was made on 15 May 2013.

Action taken on previous requirement

The climbing frame had been removed from the garden and the garden area had been developed to support safe play. This requirement had been met.

Met - within timescales

Requirement 3

The provider must ensure that there are sufficient numbers of staff employed in the nursery to meet the support needs of all children cared for.

This is in order to comply with:

Scottish Statutory Instrument (SSI) 2011/210 regulation 15(a) a regulation to ensure that staff working in the service can provide for the health, welfare and safety of service users and National Care Standards for Early Education and Childcare. Standard 6: Support and Development.

Timescale: within 2 months of receipt of this report.

This requirement was made on 15 May 2013.

Action taken on previous requirement

We found there were sufficient numbers of staff on duty to meet the support needs of all children cared for. Therefore, this requirement had been met.

Met - within timescales

Requirement 4

The provider must ensure that there is a member of nursery staff with relevant training in child related first aid on duty at all times.

This is in order to comply with:

Scottish Statutory Instrument (SSI) 2011/210 regulation 4(1)(a) a regulation to ensure the health, welfare and safety of service users.

Timescale: within 4 months of receipt of this report.

This requirement was made on 15 May 2013.

Action taken on previous requirement

All nursery practitioners are trained in first aid and management kept a record of training. This requirement had been met.

Met - within timescales

What the service has done to meet any recommendations we made at or since the last inspection

Previous recommendations

Recommendation 1

The manager and staff should develop ways of helping children learn to make healthy snack choices.

National Care Standards Early Education and Childcare up to the age of 16. Standard 3: Health and Wellbeing

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

We found staff used the document 'Setting the table' to ensure snack menus were healthy and nutritious. Children were involved in preparing the vegetables. This recommendation had been met.

Recommendation 2

The manager and staff should continue to develop opportunities for children to make choices and develop their own ideas in active learning through play.

National Care Standards Early Education and Childcare up to the age of 16. Standard 5: Quality of Experience

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

Floorbooks were used to gather children's ideas and record their learning. Children were encouraged to choose their own toys and art resources from a variety of open shelves and choosing trolleys. This recommendation had been met.

Recommendation 3

The head teacher and staff should ensure that first aid boxes are regularly checked and replenished.

National Care Standards Early Education and Childcare up to the age of 16. Standard 2: Quality of Environment

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

The senior practitioner had responsibility to check first aid boxes and we found them to be well stocked. This recommendation had been met.

Recommendation 4

The head teacher and staff should reinstate procedure for recording checks to outdoor play area.

National Care Standards Early Education and Childcare up to the age of 16. Standard 2: Quality of Environment

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

The deputy head teacher was very aware of risk benefit analysis and robust risk assessments were in place for both indoors and outdoors. Daily checks were completed before the children were allowed outside. This recommendation had been met.

Recommendation 5

Staff should monitor and support children with hand-washing to ensure children learn to do this effectively.

National Care Standards Early Education and Childcare up to the age of 16. Standard 3: Health and Wellbeing

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

We saw children washing their hands before snack and after going to the toilet. Children followed handwashing procedures to keep them safe and well. Therefore this recommendation had been met.

Recommendation 6

The management and staff should develop team working and consistent approaches across the two nursery classes in order to improve children's experiences.

National Care Standards for Early Education and Childcare up to the Age of 16. Standard 12: Confidence in Staff

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

Staff worked well as a team and shared their experience and skills to support improvement. Teaching staff worked together to plan activities and develop the service. Fortnightly team meetings ensured a consistent approach across the two nursery classes. This recommendation had been met.

Recommendation 7

The staff team should continue to develop ways to involve children in evaluating their experiences and the quality of provision.

National Care Standards for Early Education and Childcare up to the Age of 16. Standard 13: Improving the Service

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

Floorbooks and electronic profiles were used successfully to involve children in evaluating their experiences and the quality of provision. This recommendation had been met.

Recommendation 8

The provider should ensure that parents have access to current Care Inspectorate details in the complaints policy and literature displayed.

National Care Standards for Early Education and Childcare up to the Age of 16. Standard 14: Well Managed Service

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

The complaints policy made reference to current Care Inspectorate details and therefore this recommendation had been met.

Recommendation 9

The management team and staff should undertake a systematic review of current best practice guidance and update nursery policies to ensure staff have a clear policy framework to take forward.

National Care Standards for Early Education and Childcare up to the Age of 16. Standard 14: Well Managed Service

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

Management and staff were continually reviewing policies and procedures and were very aware of best practice guidance. This recommendation had been met.

Recommendation 10

The management team and staff should continue to take forward the self evaluation and quality improvement strategy as planned.

National Care Standards for Early Education and Childcare up to the Age of 16. Standard 13: Improving the Service

This recommendation was made on 15 May 2013.

Action taken on previous recommendation

The nursery team were involved in self-evaluation using the documents Child at The Centre and Building the Ambition, and a very detailed self-assessment was submitted to the Care Inspectorate. The information gathered was used to write a comprehensive improvement plan which identified areas such as outdoor play and transition for further development. This recommendation had been met.

Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at www.careinspectorate.com.

Enforcement

No enforcement action has been taken against this care service since the last inspection.

Inspection and grading history

Date	Type	Gradings	
15 May 2013	Unannounced	Care and support	4 - Good
		Environment	4 - Good
		Staffing	4 - Good
		Management and leadership	4 - Good
31 May 2010	Unannounced	Care and support	5 - Very good
		Environment	4 - Good
		Staffing	5 - Very good
		Management and leadership	5 - Very good

To find out more

This inspection report is published by the Care Inspectorate. You can download this report and others from our website.

Care services in Scotland cannot operate unless they are registered with the Care Inspectorate. We inspect, award grades and help services to improve. We also investigate complaints about care services and can take action when things aren't good enough.

Please get in touch with us if you would like more information or have any concerns about a care service.

You can also read more about our work online at www.careinspectorate.com

Contact us

Care Inspectorate
Compass House
11 Riverside Drive
Dundee
DD1 4NY

enquiries@careinspectorate.com

0345 600 9527

Find us on Facebook

Twitter: @careinspect

Other languages and formats

This report is available in other languages and formats on request.

Tha am foillseachadh seo ri fhaighinn ann an cruthannan is cànan eile ma nithear iartras.

অনুরোধসাপেক্ষে এই প্রকাশনাটি অন্য ফরম্যাট এবং অন্যান্য ভাষায় পাওয়া যায়।

یہ اشاعت درخواست کرنے پر دیگر شکلوں اور دیگر زبانوں میں فراہم کی جاسکتی ہے۔

ਬੇਨਤੀ 'ਤੇ ਇਹ ਪ੍ਰਕਾਸ਼ਨ ਹੋਰ ਰੂਪਾਂ ਅਤੇ ਹੋਰਨਾਂ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ।

هذه الوثيقة متوفرة بلغات ونماذج أخرى عند الطلب

本出版品有其他格式和其他語言備索。

Na życzenie niniejsza publikacja dostępna jest także w innych formatach oraz językach.